

**HEALTH AND SAFETY**

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

**BOOTH EQUIPMENT**

Each 10' x 10' or 8' x 10' booth will be set with 8' high red and white back drape, 3' high red side drape. Booths 300 sqft or less will receive a 7" x 44" identification sign. Booths larger than 300 sqft may receive a 7" x 44" identification sign upon request.

**EXHIBIT HALL CARPET**

The exhibit hall is carpeted, except for the 2nd and 3rd floor Promenade booths.

**DISCOUNT PRICE DEADLINE DATE**

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by October 17, 2022.

**EXHIBITOR FREQUENTLY ASKED QUESTIONS**

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline's FAQ page](#).

**SHOW SCHEDULE**

Booths must be staffed during exhibit hours at all times.

**EXHIBITOR MOVE-IN**

Please refer to the target floor plan on pages 8 and 9 in this manual for Sunday move-in information. All booths other than those in the South Corridor must be completely set by 5:00 a.m. on Tuesday, November 15, 2022. Exhibits must be set and ready for opening at 9:00 a.m.

Monday (AIM)	November 14, 2022	7:00 a.m. - 9:00 a.m.	2ND FLOOR SOUTH CORRIDOR
Tuesday (AIM 1-Day)	November 15, 2022	7:00 a.m. - 9:00 a.m.	2ND FLOOR SOUTH CORRIDOR
Wednesday (AIM 1-Day)	November 16, 2022	7:00 a.m. - 9:00 a.m.	2ND FLOOR SOUTH CORRIDOR
Thursday (VEITH 1-Day)	November 17, 2022	7:00 a.m. - 9:00 a.m.	2ND FLOOR SOUTH CORRIDOR

*If your booth set up time allow, we recommend having your display shipped directly to the New York Hilton Midtown on Monday, November 14, 2022. This will ensure that no OT surcharges are applied to your material handling rate. Please call the Freeman Exhibitor Services line for any questions or if you need further assistance.*

**EXHIBIT HOURS [SOUTH CORRIDOR 100 series booth numbers](#)**

Monday	November 14, 2022	9:00 a.m. - 4:00 p.m.	AIMsymposium
Tuesday	November 15, 2022	9:00 a.m. - 4:00 p.m.	AIMsymposium
Wednesday	November 16, 2022	9:00 a.m. - 4:00 p.m.	AIMsymposium
Thursday	November 17, 2022	9:00 a.m. - 4:00 p.m.	VEITHsymposium (1-Day Exhibit)

**EXHIBITOR MOVE-OUT [SOUTH CORRIDOR](#)**

Monday	November 14, 2022	4:00 p.m. - 8:00 p.m.	AIMsymposium   MONDAY ONLY EXHIBITS
Tuesday	November 15, 2022	4:00 p.m. - 8:00 p.m.	AIMsymposium   TUESDAY ONLY EXHIBITS
Wednesday	November 16, 2022	4:00 p.m. - 8:00 p.m.	AIMsymposium
Thursday	November 17, 2022	4:00 p.m. - 8:00 p.m.	VEITHsymposium   THURSDAY ONLY

**Freeman will begin returning empty containers at the close of the show.**

**EXHIBIT HOURS 2ND FLOOR PROMENADE AND 2ND FLOOR PAVILIONS\*****200 series booth numbers**

Tuesday	November 15, 2022	9:00 a.m. - 4:00 p.m.	VEITHsymposium
Wednesday	November 16, 2022	9:00 a.m. - 4:00 p.m.	VEITHsymposium
Thursday	November 17, 2022	9:00 a.m. - 4:00 p.m.	VEITHsymposium
Friday	November 18, 2022	9:00 a.m. - 4:00 p.m.	VEITHsymposium

\*Pavilions will open and close at their own discretion, except for closing time on Friday.

**EXHIBITOR MOVE-OUT**

Friday November 18, 2022 4:00 p.m. - 8:00 p.m. VEITHsymposium

Freeman will begin returning empty containers at the close of the show.

**EXHIBIT HOURS 3RD FLOOR FOYER AND PROMENADE 300, 400 & 500 series booth numbers**

Tuesday	November 15, 2022	9:00 a.m. - 4:00 p.m.
Wednesday	November 16, 2022	9:00 a.m. - 4:00 p.m.
Thursday	November 17, 2022	9:00 a.m. - 4:00 p.m.
Friday	November 18, 2022	9:00 a.m. - 4:00 p.m.

Saturday, November 19, 2022: VEITHsymposium optional exhibiting on Saturday will close at 2:00 p.m. on Saturday for companies that are keeping their existing booths and/or pavilions. Companies that are breaking down on Friday but are keeping a tabletop display on Saturday must be broken down by 2:00 p.m. Saturday. **Please note. move-out will not begin before 4:00 p.m.**

\*3rd floor Pavilions will remain open on Saturday, November 19, 2022 until 2:00 p.m.

**EXHIBITOR MOVE-OUT 3RD FLOOR FOYER AND PROMENADE**

Friday November 18, 2022 6:00 p.m. - 8:00 p.m.

Saturday November 19, 2022 4:00 p.m. - 8:00 p.m.

Freeman will begin returning empty containers at the close of the show.

**EXHIBIT HOURS 3RD FLOOR PAVILIONS**

Tuesday	November 15, 2022	9:00 a.m. - 5:00 p.m.*
Wednesday	November 16, 2022	9:00 a.m. - 5:00 p.m.*
Thursday	November 17, 2022	9:00 a.m. - 5:00 p.m.*
Friday	November 18, 2022	9:00 a.m. - 5:00 p.m.*
Saturday	November 19, 2022	9:00 a.m. - 4:00 p.m.*

*\*Earlier opening and later closing of pavilions are allowed and are at the discretion of the pavilion owners (except on Saturday)*

**EXHIBITOR MOVE-OUT 3RD FLOOR PAVILIONS**

Saturday November 19, 2022 4:00 p.m. - 8:00 p.m.

Freeman will begin returning empty containers at the close of the show.

**DISMANTLE AND MOVE-OUT INFORMATION**

- All exhibitor materials must be removed from the exhibit facility by Saturday, November 19, 2022 at 8:00 PM.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Saturday, November 19, 2022 at 6:00 PM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

**EXHIBITOR SERVICE HOURS**

Our Exhibitor Support team will be available from 8 a.m. - 5 p.m. from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

## POST SHOW PAPERWORK AND LABELS

Exhibitor Support will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

## EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift & Rigging Labor, and/or Dumpster Fee.

## SERVICE CONTRACTOR CONTACTS / INFORMATION:

### FREEMAN

[Contact Us](#)

### FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183

International Shipping Services or fax (469) 621-5810 or

Exhibit.Transportation@freeman.com

### FREEMANONLINE®

Take advantage of discount pricing by ordering online at [FreemanOnline](#) by October 17, 2022 Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — **before, during** and **after** your show.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access FreemanOnline without using the email link, visit [FreemanOnline](#).

If you need assistance with FreemanOnline, please call Exhibitor Support at (888) 508-5054 Toll Free US and Canada.

## SHIPPING INFORMATION

### Warehouse Shipping Address:

Exhibiting Company Name / Booth #

**VEITHsymposium | AIMsymposium**

C/O Freeman

140 Central Ave, Ste 130

Kearny, NJ 07032

Freeman will accept crated, boxed or skidded material beginning October 14, 2022 at the above address. Material arriving after November 7, 2022 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 2:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Show Site Shipping Address:**

Exhibiting Company Name / Booth #  
**VEITHsymposium | AIMsymposium**  
New York Hilton Midtown  
C/O Freeman  
1335 Avenue of the Americas  
New York, NY 10019

Freeman will receive shipments at the exhibit facility beginning November 13, 2022. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Please note: Any materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.**

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**VEHICLE RESTRICTIONS**

Due to the loading dock configuration, trucks are not to exceed 13' high and 55' long. Any truck over the 55' length restriction will be subject to a "truck & driver" minimum charge of \$350.00.

**PURCHASE TERMS**

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Terms & Conditions, [click here](#).

**LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

**ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

**WE APPRECIATE YOUR BUSINESS!****FREEMAN GENERAL INFORMATION****TRANSLATION SERVICE**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Exhibitor Support at (888) 508-5054 US & Canada.

**HELPFUL HINTS****SAVE MONEY**

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by October 17, 2022.

**AVOID DELAY**

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

**SAFETY TIPS**

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for you booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.

## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



# 1 BEFORE THE SHOW

## booth structure

### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

### Option 2 One-time Use

**Rent locally** from nearby Freeman offices to reduce both shipping costs and carbon emissions.

# 2 carpet

### Option 1 Rent

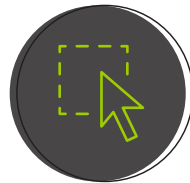
**Rent rather than buy carpet** to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

### Option 2 Color

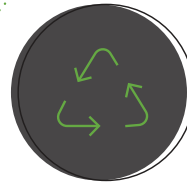
Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



# 3 shipping



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

# 4 graphics

### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

# 5 printing



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

# 6

## ON SITE

### save energy



**Use Energy Star-rated equipment** for audio-visual equipment and monitors.



**Power down.** Turn off equipment at the end of each day.



**Light up your booth** with CFLs, LEDs, or other energy-efficient lighting.

# 8

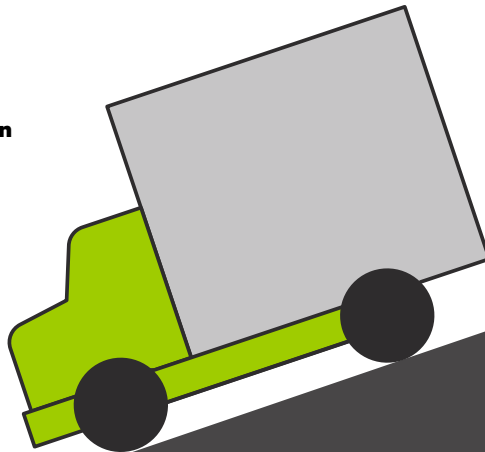
### shipping out

**Pack in, pack out.**

Leave no traces on show site.

**Join a caravan.**

If you're shipping directly to another show, ask **Freeman Transportation about joining a caravan** to your next show.



# 9

### leftover materials

**Remember to label.**

Clearly **label recyclable leftover material** for disposal.

**Donate the rest.**

Ask the Freeman Exhibitors Services desk about local donation programs.

# 7

## MOVE OUT

### train your team

Educate your installation and dismantling teams about **recycling and donation processes.**



**TYPICALLY\* DONATE-ABLE**

**Furniture:** Purchased items  
Home furnishing: Décor staging materials

**Unused raw materials:** Plywood, subflooring, non-laminate wood

**Flooring:** 100 square feet of flooring. Excludes carpet.

**Left over giveaways:** Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

**TYPICALLY\* RECYCLABLE**

**Cardboard:** Used for signs or shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylics) clear, smoked, or tinted; Visqueen used to protect flooring

**Metal:** Aluminum cans/ steel banding

**Paper:** Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard

**Wood:** Non-laminate wood

# VEITHSYMPOSIUM

11/14/22 - 11/19/22

NEW YORK HILTON MIDTOWN - LEVEL 2 - NEW YORK, NY

## REVISION

Date: 6/29/2022

By: Mario Giamei

## BOOTH COUNT

Inventory as of 04/01/2022

Dimension	Size	Qty	SqFt
8'x10'	80	1	80
10'x10'	100	21	2,100
8'x10'	80	17	1,360
Totals:		39	3,540

## BLDG. LEGEND:

- - Begin Move-in at 10:00AM Sunday 11/13
  - - Begin Move-in at 1:00PM Sunday 11/13. Must be set by 4:30PM Monday 11/14.
- MOVE OUT - Empty return will begin at 4:00PM Friday, 11/18. All exhibits must be clear of the facility by 11:59PM 11/14.

## DRAWING INFO

Passport Line Item Number:

**#8687096**

Facility:  
NEW YORK HILTON MIDTOWN

Facility Location:  
LEVEL 2

City & State:  
NEW YORK, NY

Scale: CUSTOM

Project #: 513390

Acct. Sales: STEPHEN DOREY

Acct. Mgmt.: ISAAC MORRIS

Started: 6/29/2022

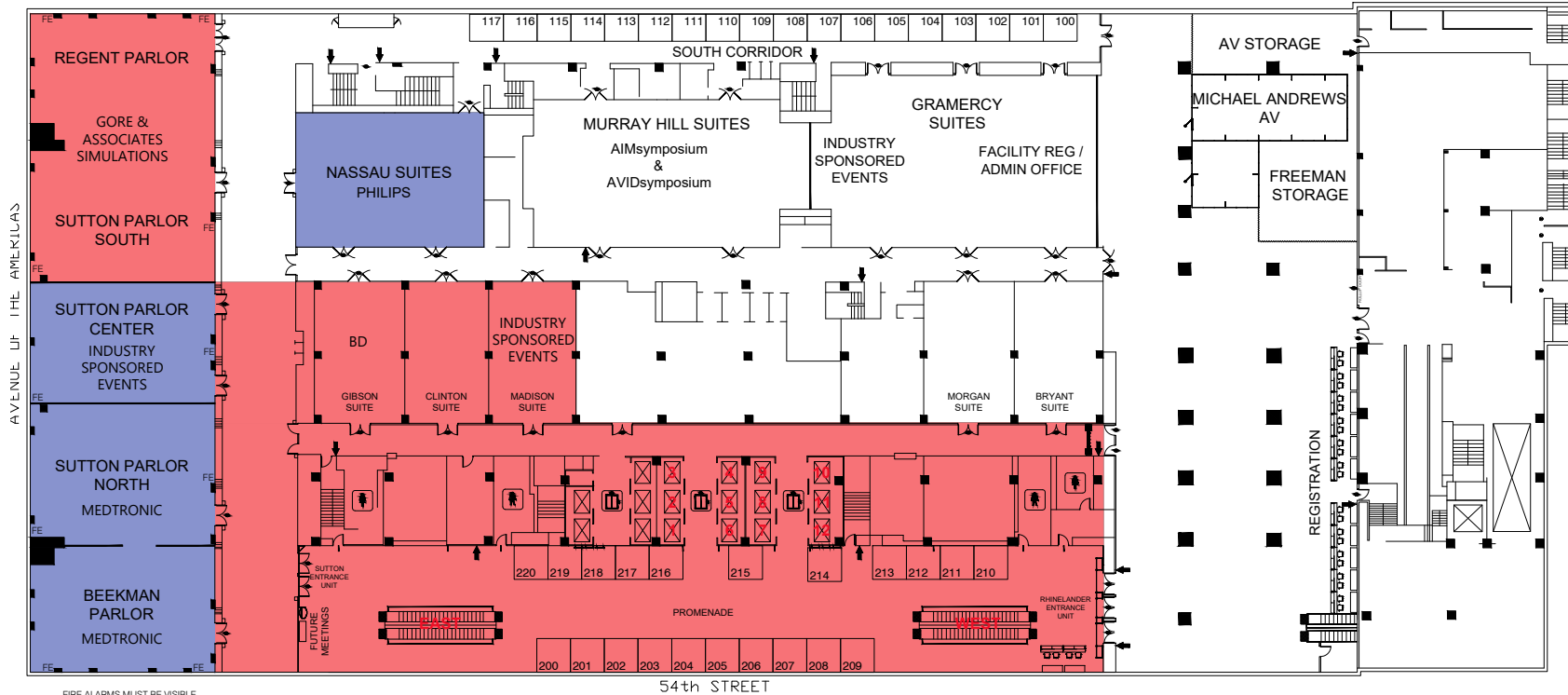
Started By: MARIO GIAMEI

Prod. Branch: NEW YORK

**Freeman**

**Disclaimer** - This floor plan is preliminary and subject to change pending review and official approval by all authorities having jurisdiction. Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimension and locations.  
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AVENUE UP THE AMERIKLAS

54th STREET

- ◀ FIRE ALARMS MUST BE VISIBLE AT ALL TIMES
- INDICATED FIRE EXITS
- FE - FIRE EXTINGUISHER

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# VEITHSYMPOSIUM

11/14/22 - 11/19/22

NEW YORK HILTON MIDTOWN - LEVEL 3 - NEW YORK, NY

## REVISION

Date: 7/5/2022  
By: Mario Giamei

## BOOTH COUNT

Inventory as of 06/22/2022

Dimension	Size	Qty	SqFt
8'x8'	64	1	64
8'x10'	80	36	2,880
10'x10'	100	5	500
Custom	177	2	355
12'-6"x15'	188	2	375
15'x15'	225	2	450
8'x32'	256	1	256
Totals:		49	4,880

## BLDG. LEGEND:

- Begin Move-In Sunday 11/13 @ 1:00PM  
Must Be Set By Monday 11/14 @ 4:30PM
- Begin Move-in @ 6AM on Sunday 11/13
- Begin Move-in @ 8AM on Sunday 11/13

MOVE OUT - Empty return will begin at 4P, on Saturday, 11/19

## DRAWING INFO

Passport Line Item Number:

**#8687096**

Facility:  
NEW YORK HILTON MIDTOWN

Facility Location:  
LEVEL 3  
City & State:  
NEW YORK, NY

Scale: CUSTOM

Project #: 513390

Acct. Sales: STEPHEN DOREY

Acct. Mgmt.: ISAAC MORRIS

Started: 6/23/2022

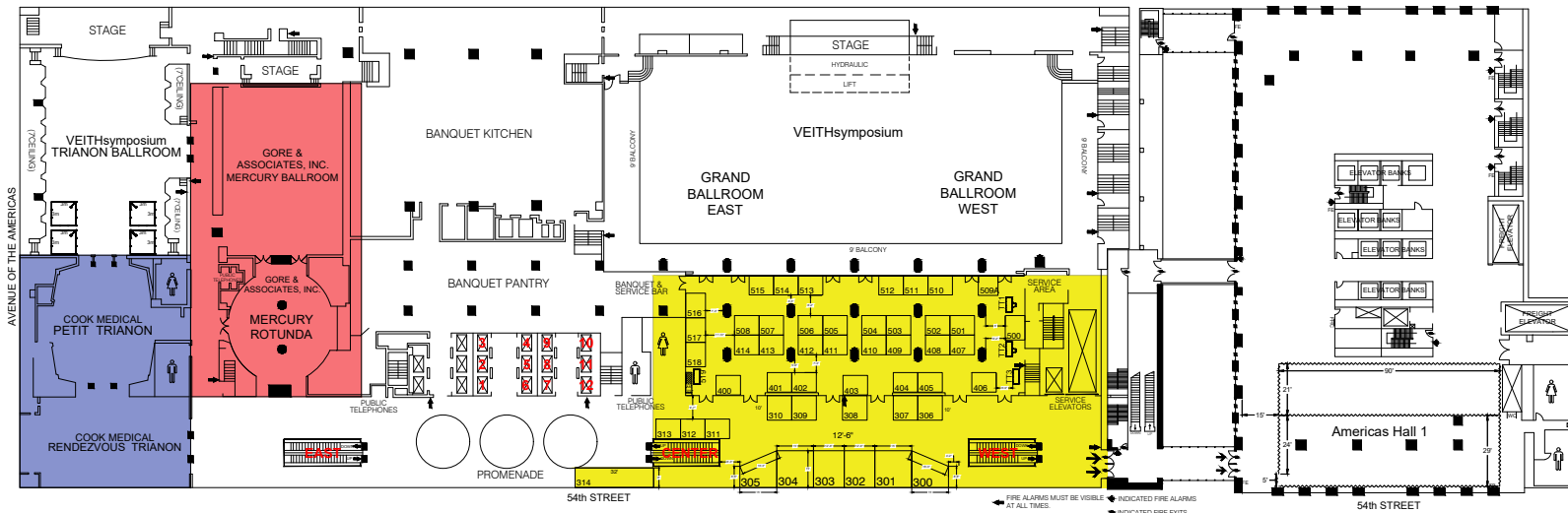
Started By: MARIO GIAMEI

Prod. Branch: NEW YORK

**Freeman**

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## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/513390>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- **Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.**
- **Orders received without payment or after the discount price deadline date will be charged at the standard price.**
- **Copies of invoices may be picked up from the Freeman Service Center prior to show closing.**

*before event*

*during the event*

*after event*

from your location  
or previous event

to your location  
or next event

event venue

venue  
dock

**your exhibit**

venue  
dock

**advance  
warehouse**

storage for empty containers



*advance warehouse*

where exhibit materials are stored before an event



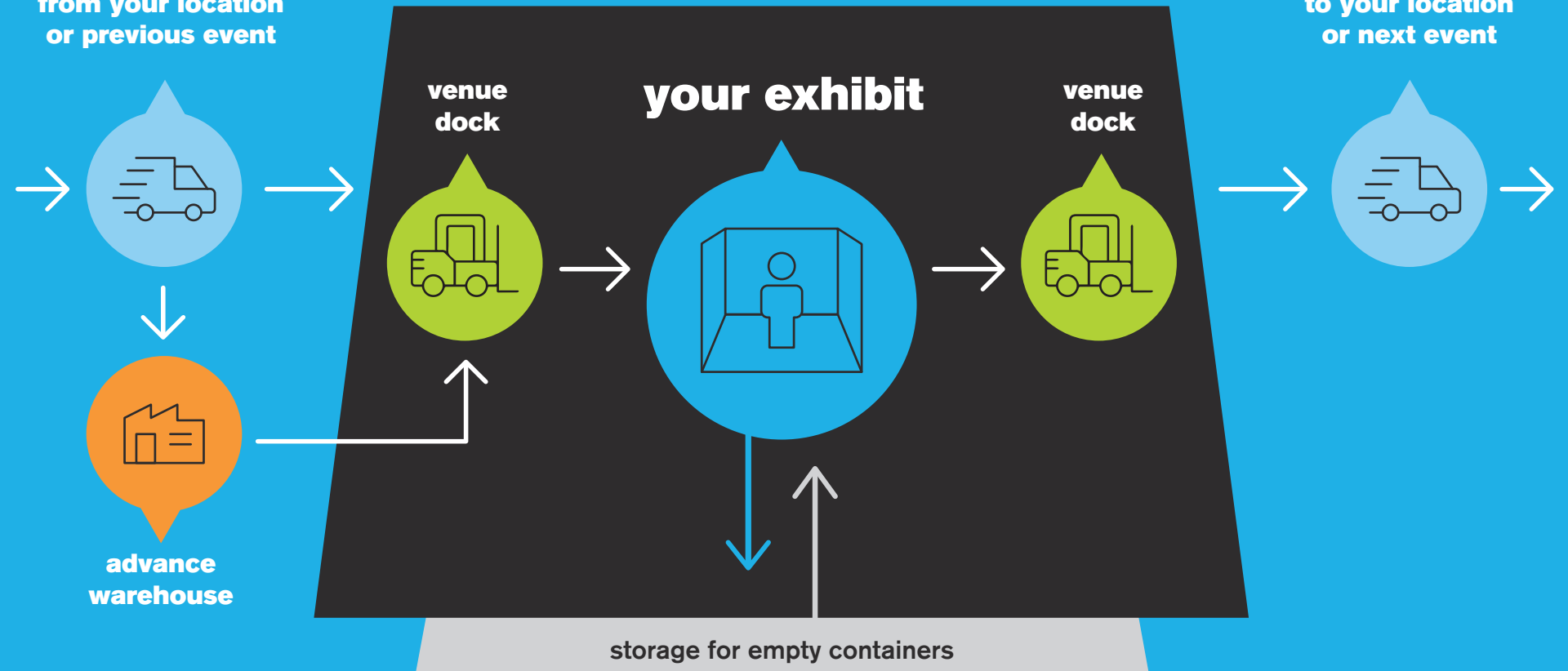
*shipping*

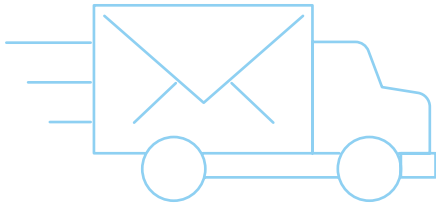
transport to the venue's shipping dock then from the shipping dock to the next event or customer location



*material handling*

move items from the dock, to the exhibit, back to the dock after the show





# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

## The Freeman Exhibit Transportation promise:

- ▮ ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ▮ PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ▮ ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- ▮ RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- ▮ PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- ▮ TURNKEY PRICING ENSURES PRECISE BUDGETING
- ▮ NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- ▮ NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- ▮ NO CARRIER WAITING TIME FEES
- ▮ EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- ▮ LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



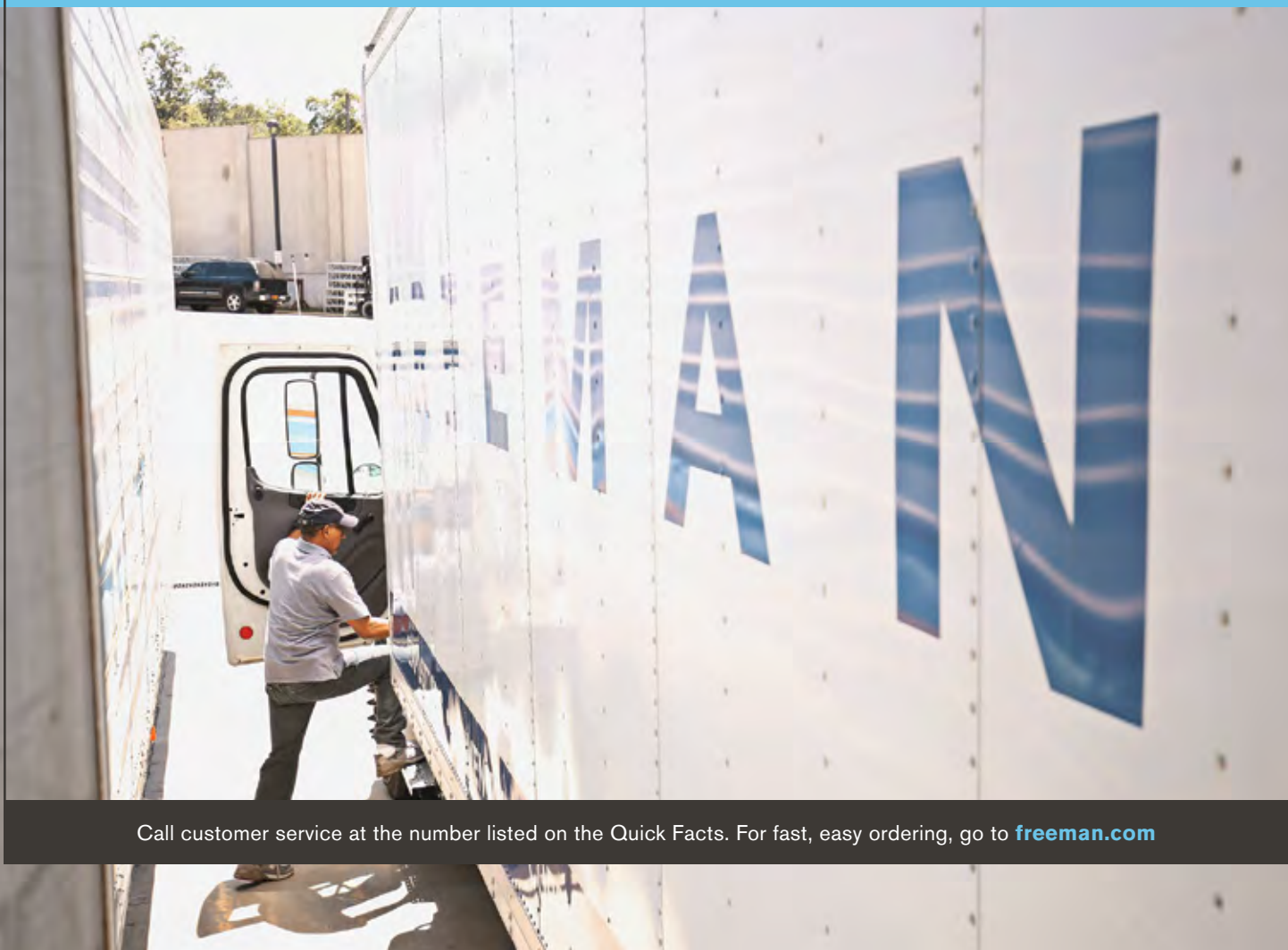
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

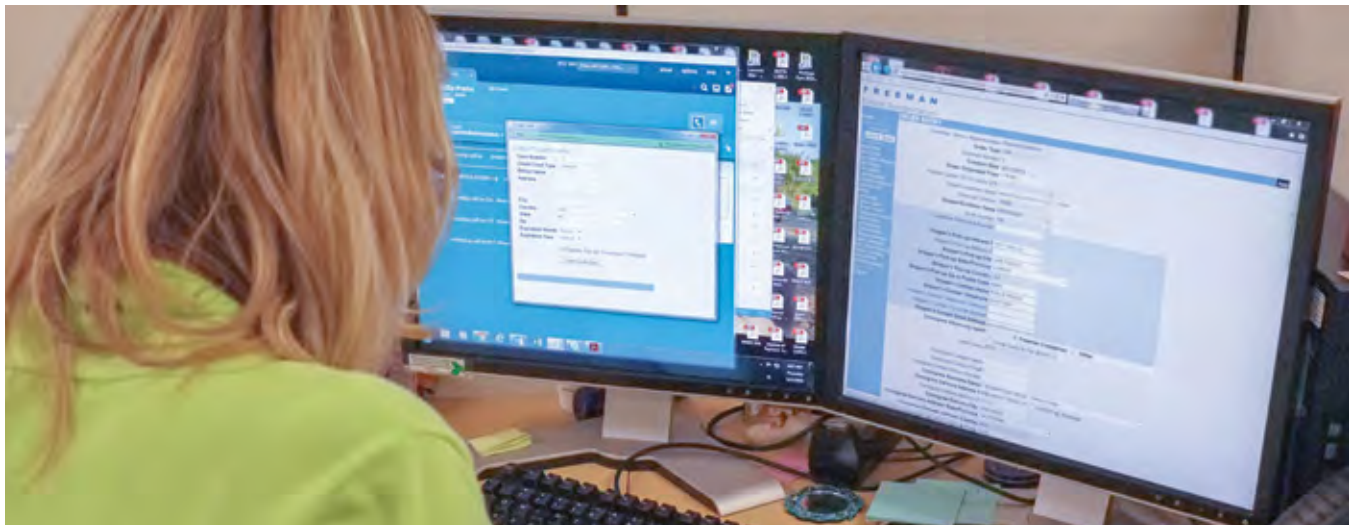
### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit [freeman.com](http://freeman.com)

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at [international.freight@freeman.com](mailto:international.freight@freeman.com)

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**





(800) 995-3579 Toll Free US & Canada  
 (817) 607-5183 Local & International

**COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION**

**exhibit transportation**

NAME OF SHOW: VEITHsymposium| AIMsymposium / November 14 - 19, 2022

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

**EXHIBIT TRANSPORTATION**

**TIPS FOR EASY ORDERING**

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  
 (800) 995-3579 Toll Free US & Canada  
 (817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

**PICK UP INFORMATION**

Requested Pick Up Date: \_\_\_\_\_

SHIPPER NAME \_\_\_\_\_

SHIPPER ADDRESS \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

(City) (State) (Zip Code)

**DESTINATION**

- I will be shipping to the **WAREHOUSE FREEMAN /**

**Exhibiting Company Name / Booth #**

**VEITHsymposium| AIMsymposium**

C/O: Freeman  
 140 Central Ave, Ste 130  
 Kearny, NJ 07032

MUST BE DELIVERED BY NOVEMBER 07, 2022

- I will be shipping to **SHOW SITE**  
**FREEMAN / Exhibiting Company Name / Booth #**

**VEITHsymposium| AIMsymposium**

C/O: Freeman  
 New York Hilton Midtown  
 1335 Avenue of the Americas  
 New York, NY 10019

CANNOT BE DELIVERED BEFORE NOVEMBER 13, 2022

**TYPE OF SERVICE**

- Next Day Air: Delivery next business day by 5:00 PM
- Second Day Air: Delivery second business day by 5:00 PM
- 3-5 Day Service: Delivery within 3 - 5 business days
- Declared Value \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- Standard Ground: Dependent on distance
- Expedited Ground: Tailored to specific requirements
- Specialized: Pad wrapped, uncrated, truck load

**SHIPPING INFORMATION**

**Items to be shipped**

Number of Pieces	Est. Weight
___ Crates (wooden)	_____
___ Cartons (cardboard)	_____
___ Cases/Trunks (fiber) (color _____)	_____
___ Skids/Pallets	_____
___ Carpet (color _____)	_____
___ Other ( _____ )	_____
___ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE: Shipments will be weighed and measured prior to delivery.**

**OUTBOUND SHIPPING**

- I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Number of Labels : \_\_\_\_\_

FAX THIS COMPLETED FORM VIA:

E-mail:

[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

or

Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST  
 WILL CALL YOU TO CONFIRM  
 RECEIPT OF SHIPMENT REQUEST  
 AND FINALIZE DETAILS.

SHOW # (513390)

# WHAT ARE FREIGHT SERVICES?

---

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.



## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN®

# material handling simplified

**Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.**

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

**It's just easier!**



**MATERIAL HANDLING**

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

**RATES**

<b>Material Handling</b> .....	<b>\$ 5.30 per pound</b>
Rate applies to shipments sent to either the warehouse or directly to show site.	
<b>Material Handling - After Deadline</b> .....	<b>\$ 6.63 per pound</b>
Rate applies to shipments arriving at the warehouse after <b>November 7, 2022</b> .	
<b>Material Handling - 10 lbs and under</b> .....	<b>Free of Charge</b>
This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.	

**IMPORTANT SHIPPING INFORMATION**

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

**Warehouse:**

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **October 14, 2022**.
- Warehouse address: **Exhibiting Company Name / Booth #  
VEITHsymposium| AIMsymposium  
C/O Freeman  
140 Central Ave, Ste 130  
Kearny, NJ 07032**
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

**Show Site:**

- Show site receiving begins on **November 13, 2022**.
- Show Site address: **Exhibiting Company Name / Booth #  
VEITHsymposium| AIMsymposium  
New York Hilton Midtown  
C/O Freeman  
1335 Avenue of the Americas  
New York, NY 10019**

**Outbound:**

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If not outbound shipping information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.



(888) 508-5054

Fax: (469) 621-5618

Place your order online at [www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#)

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_



EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

**SHIPPING INFORMATION**

SHIP TO: COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

BILL TO:  Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

**METHOD OF SHIPMENT**

Select a Carrier:

Freeman Exhibit Transportation  Other Carrier

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 PM second business day
- Deferred: Delivery within 3-5 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated, or truckload

Select Shipment Options (if applicable)

- Have loading dock
- Inside delivery
- Pad wrap required
- Do not stack
- Lift gate required
- Air ride required
- Residential

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

outbound shipping

**Freeman**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: OCTOBER 14, 2022**

**DEADLINE DATE IS: NOVEMBER 07, 2022**

**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: Freeman**

**140 Central Ave, Ste 130**

**Kearny, NJ 07032**

**WAREHOUSE**

(513390)

**EVENT:** VEITHsymposium | AIMsymposium

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

**Freeman**

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**RECEIVING DATE BEGINS: OCTOBER 14, 2022**

**DEADLINE DATE IS: NOVEMBER 07, 2022**

**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: Freeman**

**140 Central Ave, Ste 130**

**Kearny, NJ 07032**

**WAREHOUSE**

(513390)

**EVENT:** VEITHsymposium | AIMsymposium

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**CANNOT DELIVER BEFORE NOVEMBER 13, 2022**

TO: \_\_\_\_\_  
*EXHIBITOR NAME*

**C/O: Freeman**  
**NEW YORK HILTON MIDTOWN**  
**1335 Avenue of the Americas**  
  
**New York, NY 10019**

**SHOW SITE**

(513390)

EVENT: VEITHsymposium | AIMsymposium

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

Freeman<sup>7</sup>

**R U S H**

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TO: \_\_\_\_\_  
*EXHIBITOR NAME*

**C/O: Freeman**  
**NEW YORK HILTON MIDTOWN**  
**1335 Avenue of the Americas**  
  
**New York, NY 10019**

**SHOW SITE**

(513390)

EVENT: VEITHsymposium | AIMsymposium

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

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Freeman<sup>7</sup>

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**DO NOT DELAY**

**RECEIVING DATE BEGINS: OCTOBER 14, 2022**

**DEADLINE DATE IS: NOVEMBER 07, 2022**

TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: Freeman**

**140 Central Ave, Ste 130**

**Kearny, NJ 07032**

**HANGING SIGN**

(513390)

EVENT: VEITHsymposium | AIMsymposium

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: OCTOBER 14, 2022**

**DEADLINE DATE IS: NOVEMBER 07, 2022**

TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: Freeman**

**140 Central Ave, Ste 130**

**Kearny, NJ 07032**

**HANGING SIGN**

(513390)

EVENT: VEITHsymposium | AIMsymposium

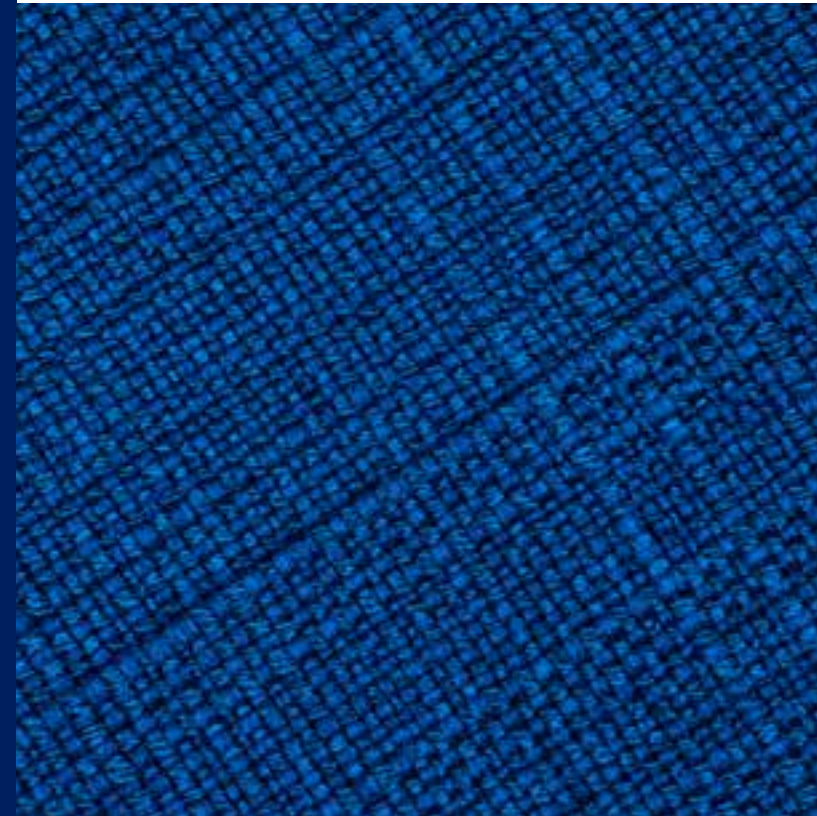
BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

## **Exhibitor support**

Visit us at [freeman.com](http://freeman.com) or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.



## **Furnishings Brochure**





# Comfortable and Safe Networking

## Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed Freeman SafeConnect. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at [Freeman.com](https://freeman.com)



## Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16  
Side Tables | pg 28  
Dividers | pg 57  
Greenery | pg 48

# Top Design Tips

for Tradeshow Booths.

**10. Provide a Pop!**  
Colorful furnishings attract attention and help reinforce brand themes.

**9. Charge it!**  
Powered tables and seating encourages clients to linger in the booth and recharge.

**8. Gather Round!**  
Ottomans styled around a side table create an informal campfire setting for small group discussions.

**7. Stay Social.**  
Stylize furnishings to create shareable moments worthy of Instagram.

**6. Level the field!**  
Low and casual seating makes clients more comfortable and open to learning.

**5. Demo Down.**  
Square or circular ottomans are a great way to design small theaters for quick demonstrations.

**4. Keep it Green.**  
Don't forget the greenery to warm up your booth environment by bringing nature indoors.

**3. Creature Comforts.**  
Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.

**2. Get Connected.**  
Communal tables help facilitate networking opportunities and build connections.

**1. Spin Around.**  
Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!

## Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit [freeman.com/store](http://freeman.com/store).




**The Showcase 10'x10' booth package** is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.  
**Shown here with Zoey Barstools**

**The Cinematic 10'x20' booth package** is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.  
**Shown here with Banana Barstools**



**The Gather 10'x10' booth package** turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.  
**Shown here with Baja Chairs and Sydney Power Cocktail Table**

# Power Up In Style.

Denotes Powered Products 

## Powered Seating

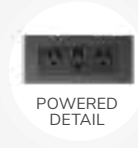
Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



**HEDGE**  
85035  
4' Boxwood Hedge  
46"L 9"D 47"H




**NAPLES**   
830121  
Naples Sofa, Powered  
(black vinyl)  
87"L 30"D 33.25"H



**NAPLES**   
810120  
Naples Chair, Powered  
(black vinyl)  
36"L 30"D 33.25"H




**NAPLES**   
830122  
Naples Loveseat, Powered  
(black vinyl)  
62"L 30"D 33.25"H

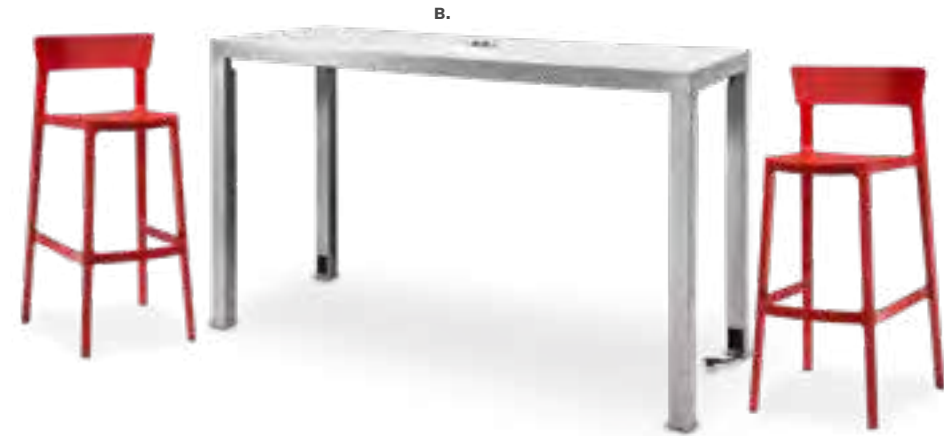
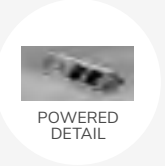



## Powered Tables

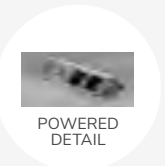
Use  
**Ventura 6'**  
**Bar or Cafe Tables**  
in your design to  
facilitate conversations  
while social  
distancing.



  
**Ventura Powered  
Bar Tables**  
72.25"L 26.25"D 42"H  
(silver frame)  
A) 820950 (black top)  
B) 820955 (white top)




  
**Ventura Powered  
Café Tables**  
72.25"L 26.25"D 30"H  
(silver frame)  
C) 820964 (black top)  
D) 820965 (white top)




**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Take Charge.

Denotes Powered Products 

## Powered Tables


Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

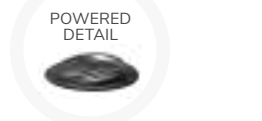
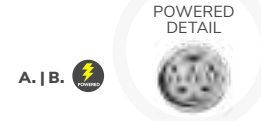
**SYDNEY**   
**Sydney Powered Cocktail Tables**  
 48"L 26"D 18"H (brushed steel)  
**E) 82073** (white)  
**F) 82076** (black)



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Pedestals

Denotes AC and USB charging outlets 



**Powered Locking Pedestal**  
 (white)  
**A) 85061** 24"L 24"D 36"H  
**B) 85063** 24"L 24"D 42"H (black)  
**C) 85060** 24"L 24"D 36"H  
**D) 85062** 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

## Powered Tech Desk




**A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet**  
 (black metal, laminate)  
 60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
 (black metal, laminate)  
 60"L 30"D 30"H

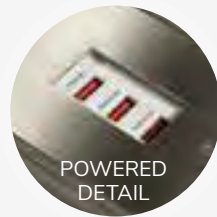
**C) 84080 3 Drawer File Cabinet on Castors**  
 (black metal, laminate)  
 16"L 20"D 28"H

# Take Charge.

Denotes Powered Products 

## Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.




- A) **81039 Tech Tablet Chair**  
(gray vinyl, white metal tablet, chrome base)  
30.5"L 29"D 33.5"H
- B) **81038 Tech Chair, No Tablet**




**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Products

Denotes AC and USB charging outlets 

## Wireless Charging Table



-  **820710 Wireless Charging Table, Powered**  
(white, AC plug-in)  
20"L 20"D 18"H  
Mobile devices must have Qi wireless charging capability.



## Village Charging Hub

-  **8502 Village Charging Hub**  
(cream)  
12"L 12"D 28.25"H



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Soft Seating

Create Engaging Booth Environments

## VALENCIA

**810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H  
**83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

**MARCHE**  
**81540 Swivel Ottoman**  
(Forest Green Vinyl)  
17"RND 18"H



Valencia Sofa & Chair 10'x10' Booth

## HEDGE

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H

## Soft Seating Collections



## BAJA

**A) 83019 Sofa**  
(white vinyl)  
86"L 28"D 30"H

**B) 81050 Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**C) 83020 Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H



## STERLING

**A) 8309 Sofa**  
(gray fabric)  
82"L 33.5"D 32"H

**B) 81037 Chair**  
(gray fabric)  
33"L 33.5"D 32"H



## VALENCIA

**A) 810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**B) 83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H




## KEY LARGO

**A) 830951 Sofa**  
(black fabric)  
79"L 35"D 34"H

**B) 810950 Chair**  
(black fabric)  
35"L 35"D 34"H

**C) 830950 Loveseat**  
(black fabric)  
57"L 35"D 34"H

# Soft Seating

Denotes Powered Products 

## Create Engaging Booth Environments



**HEDGE**  
85035  
4' Boxwood Hedge  
46"L 9"D 47"H

**PALM BEACH**  
83040 Sofa  
(white vinyl, brushed metal)  
69"L 29"D 33"H


**SWANSON**  
810875 Swivel Chair  
(white vinyl)  
28"L 25"D 30"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth



**PALM BEACH**  
83040 Sofa  
(white vinyl, brushed metal)  
69"L 29"D 33"H

## Soft Seating Collections

Available in Power 



**ALLEGRO**  
A) 81019 Chair  
(blue fabric)  
36"L 34.5"D 30"H  
B) 83015 Sofa  
(blue fabric)  
73"L 34.5"D 30"H



**FAIRFAX**  
A) 830949 Sofa  
(white vinyl, brushed metal)  
62"L 26"D 30"H  
B) 810949 Chair  
(white vinyl, brushed metal)  
27"L 26"D 30"H



**NAPLES**   
A) 810119 Chair  
(black vinyl)  
36"L 30"D 33.25"H  
810120 (Powered)  
B) 830119 Sofa  
(black vinyl)  
87"L 30"D 33.25"H  
830121 (Powered)  
C) 830120 Loveseat  
(black vinyl)  
62"L 30"D 33.25"H  
830122 (Powered)

# Accent Chairs

## Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



**81034**  
**Bowery Swivel Chair**  
(ochre fabric, chrome)  
29.75"L 31"D 27.25"H



**810875**  
**Swanson Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H



**810874**  
**La Brea Chair**  
(charcoal gray, fabric)  
35"L 27"D 40"H



**810145**  
**Wentworth Chair**  
(brown vinyl)  
32.1"L 26"D 31.5"H

## Meeting & Stage Chairs



**Marina Chair**  
17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)



**810948**  
**Meeting Chair**  
25.5"L 23.5"D 34"H  
(white vinyl)



# Accent Chairs

## Accent Chair Styles



**Madrid**  
810816 Chair  
(white, chrome)  
30"L 30"D 31"H



**Montreal**  
81031 Chair  
(blue, black metal)  
30"L 23.25"D 30"H



Accent Tables | pg 26



**Lena**  
81036 Chair  
(moss green leather, bronze)  
27"L 25"D 31"H



810949  
Fairfax Chair  
(white vinyl, brushed metal)  
27"L 26"D 30"H



**A) 810151**  
Munich Armless Chair  
(gray fabric)  
22.5"L 27"D 28.5"H

**B) 81035**  
Century Chair  
(gray velvet)  
30"L 30"D 31"H

**C) 81024**  
Atherton Chair  
(distressed brown leather,  
blackened steel)  
27"L 31"D 30"H



A.



B.



D.



E.



F.

**D) 810947**  
Pro Executive  
Guest Chair  
(black vinyl)  
24"L 26"D 36"H

**E) 81032**  
Pasadena Chair  
(white molded plastic  
w/ chrome tower base)  
27"L 25"D 26"H

**F) 81037**  
Sterling Chair  
(gray fabric)  
33"L 33.5"D 32"H

# Group Seating

## Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

### ZENITH

**A) 810851 Chair**  
(white, chrome)  
18.25"L 22"D 32"H

**B) 820241  
Madison Hydraulic  
Café Table**  
(chrome base, gray  
acajou top)  
30"RND 29"H



### LAGUNA

**C) 810861 Chair**  
(maple, chrome)  
18"L 19"D 34"H

**D) 8201223  
Round Café Table**  
(white laminate top,  
chrome hydraulic base)  
30" RND 29"H



### MALBA

20"L 20"D 32"H  
**A) 810131 Chair** (gray)  
**B) 810130 Chair** (green)

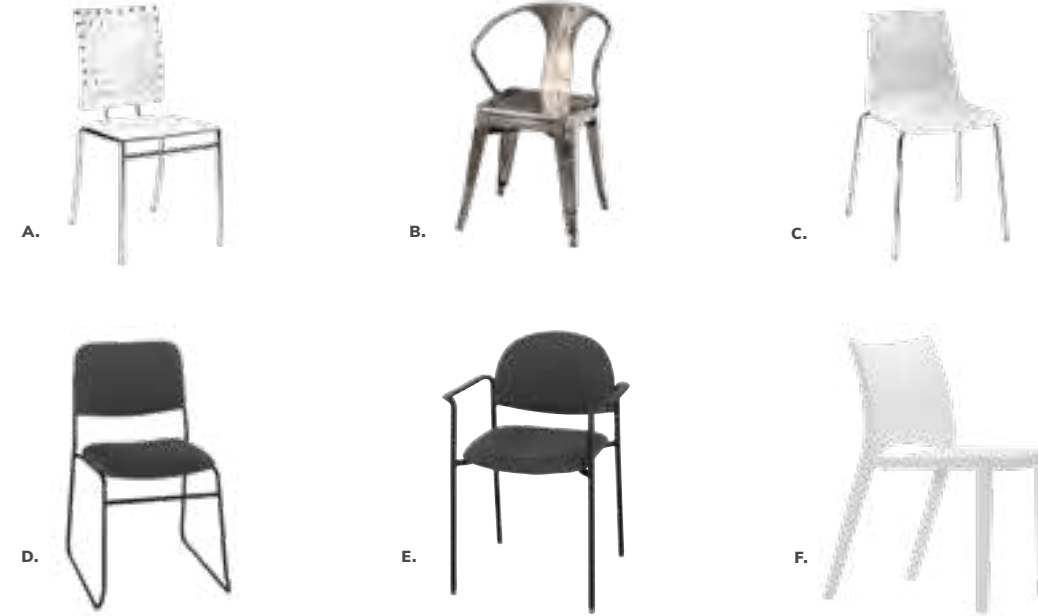


### MARINA

17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)  
**D) 810162** (ocean blue fabric)  
**E) 810163** (red fabric)



## Styles & Shapes



**A) 810846  
Christopher Chair**  
(white vinyl, chrome)  
17"L 19"D 35"H

**B) 810841  
Rustique Chair w/arms**  
(gunmetal)  
20"L 18"D 31"H

**C) 81093  
Lucent Chair**  
(frosted, acrylic)  
19.5"L 19.75"D 32.5"H

**D) 71089  
Diamond Side Chair**  
(black)  
21"W X 23"L X 32"H

**E) 71090  
Diamond Arm Chair**  
(black)  
20"W X 21"L X 33"H

**F) 810837  
Razor Armless Chair**  
(white)  
15.38"L 15.5"D 30.5"H

**G) 81083  
Blade Chair**  
(sky blue)  
20.5"L 19"D 30.5"H

**H) 81082  
Blade Chair**  
(red)  
20.5"L 19"D 30.5"H



## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

**I) 210108 LIMERICK® Chair BY HERMAN MILLER™**  
(gray) 18"W X 17.75"L X 33"H

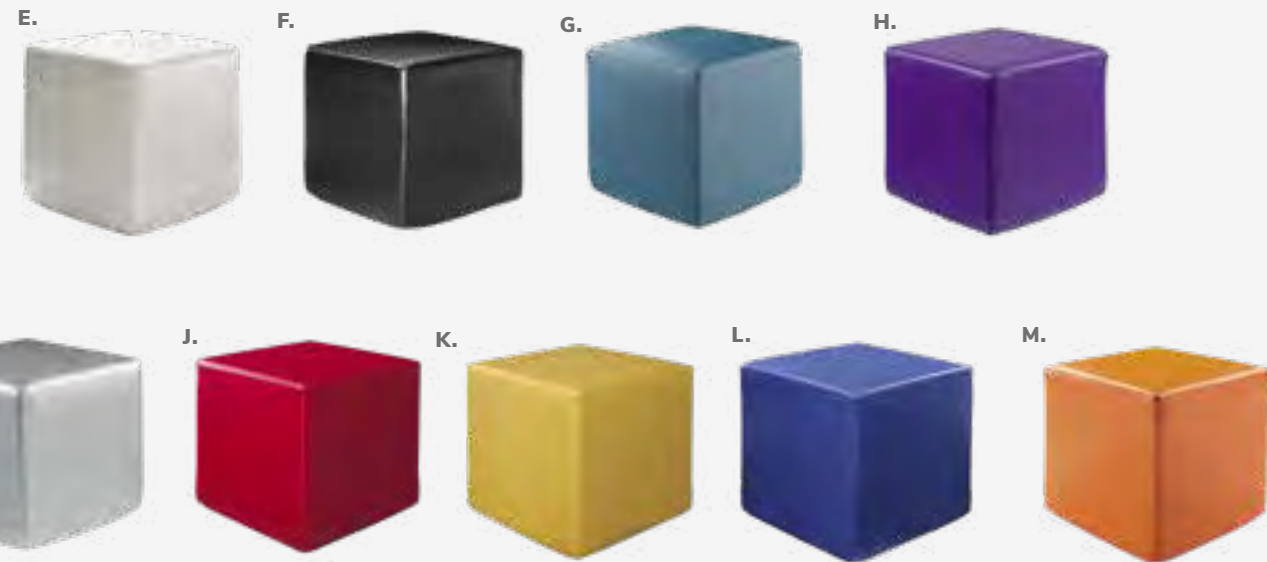


# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)
- E) 81531 (white vinyl)
- F) 81530 (black vinyl)
- G) 81532 (steel blue vinyl)
- H) 81534 (purple vinyl)
- I) 81533 (silver vinyl)
- J) 81519 (red vinyl)
- K) 81517 (yellow vinyl)
- L) 81518 (blue vinyl)
- M) 81525 (orange vinyl)



## Beverly Bench Ottomans



- Beverly Bench**  
60"L 20"D 18"H
- A) 81556 (white vinyl)
  - B) 81550 (black vinyl)
  - C) 81552 (gray fabric)
  - D) 81555 (red fabric)
  - E) 81554 (ocean blue fabric)
  - F) 81553 (linen fabric)
  - G) 81551 (brown fabric)

## Styles & Shapes



- ENDLESS Square**  
34"L 34"D 15"H
- A) 815123 (black)
  - B) 815122 (white)

- ENDLESS Curved**  
60.5"L 37.5"D 15"H
- C) 815952 (black)
  - D) 815953 (white)



- E) 82074  
**Regis Bench**  
(brushed metal)  
47"L 15.5"D 16"H

# Ottomans

## Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) 81567 (orange fabric)
- B) 81563 (olive green fabric)
- C) 81569 (white vinyl)
- D) 81560 (black vinyl)
- E) 81561 (ocean blue fabric)
- F) 81562 (brown fabric)
- G) 81564 (gray fabric)
- H) 81565 (linen fabric)
- I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- K) 81570 (yellow fabric)



## Marche Swivel Ottomans



### Marche Swivel Ottomans

17" RND 18"H

- A) 815150 (white vinyl)
- B) 815154 (red fabric)
- C) 81539 (Ivory Faux Sheep Fur)
- D) 815158 (pear yellow fabric)
- E) 815156 (plum fabric)
- F) 815159 (blue fabric)
- G) 815151 (gray fabric)
- H) 815155 (rose quartz fabric)
- I) 815152 (linen fabric)
- J) 815153 (raspberry fabric)
- K) 815157 (meadow green fabric)
- L) 815160 (orange fabric)
- M) 81543 (black vinyl)
- N) 81540 (forest green vinyl)
- O) 81541 (teal velvet)
- P) 81542 (distressed brown vinyl)

# Accent Tables

## Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aiseways between meetings spaces; this will help individuals feel comfortable networking.



MESA

**A) 820135 End Table**  
20.5"RND 21.25"H (wood top, bronze)  
**B) 820132 Cocktail Table**  
32.25"RND 17.25"H (wood top, bronze)

**C) 820134 End Table**  
24"RND 21.25"H (glass top, bronze)  
**D) 820131 Cocktail Table**  
36"RND 17.25"H (glass top, bronze)

**E) 820133 End Table**  
20.5"RND 21.25"H (black top, bronze)  
**F) 820130 Cocktail Table**  
32.25"RND 17.25"H (black top, bronze)

## Styles & Shapes



## ALONDRA

**Cocktail Table**  
47"L 24"D 16"H  
**A) 820250** (glass, chrome)  
**B) 820251** (wood, chrome)

**End Table**  
20"L 20"D 20"H  
**C) 820252** (glass, chrome)  
**D) 820253** (wood, chrome)

## GEO

**Cocktail Table**  
50"L 22"D 16"H  
**A) 82034** (glass, chrome)  
**B) 82027** (wood, black)

**End Table**  
26"L 26"D 20"H  
**C) 82035** (glass, chrome)  
**D) 82028** (wood, black)

# Accent Tables

## Tables and Meeting Rooms

### TAOS SIDE TABLES

15.75"L 15.75"D 24"H  
**A) 820322**  
 (white top, bronze)  
**B) 820320**  
 (black top, bronze)  
**C) 820321**  
 (wood top, bronze)



### SEDONA SIDE TABLE

15.75"L 15.75"D 24"H  
**D) 820312**  
 (white top, bronze)  
**E) 820310**  
 (black top, bronze)  
**F) 820311**  
 (wood top, bronze)



## Styles & Shapes

Available in Power



### SYDNEY

**Cocktail Tables**  
 (brushed steel)  
 48"L 26"D 18"H  
**A) 82053** (white)  
**82073** (powered)  
**B) 82052** (black)  
**82076** (powered)  
**C) 82077** (blue)  
**D) 82078** (wood)

**End Tables**  
 27"L 23"D 22"H  
**E) 82055** (white)  
**F) 82054** (black)  
**G) 82079** (blue)  
**H) 82080** (wood)

### REGIS

(brushed metal)  
**I) 82074 Bench Table**  
 47"L 15.5"D 16"H  
**J) 82075 End Table**  
 16"L 15.5"D 16.5"H

### SILVERADO

(glass, chrome)  
**K) 82015 End Table**  
 24" RND 22"H  
**L) 82014 Cocktail Table**  
 36" RND 17"H

### WIRELESS

**M) Charging Table, Powered**  
**N) 820710**  
 (white, AC plug-in)  
 20"L 20"D 18"H

### AURA

**Round Table**  
**N) 820844**  
 (white metal)  
 15" Round 22"H

# Café Tables



**A) 820940 Blue Hydraulic Café Table**  
(chrome base, blue top) 30" RND 29"H  
**B) 810131 Malba Chair**  
(gray) 20"L 20"D 32"H



**A) 820241 Madison Hydraulic Café Table**  
(chrome base, gray acajou top) 30" RND 29"H  
**B) 810130 Malba Chair**  
(green) 20"L 20"D 32"H

**85030 7' Boxwood Hedge**  
36.5"L 12"D 84"H



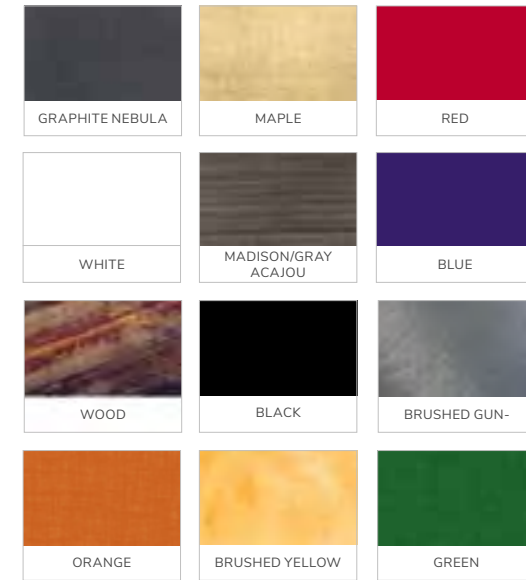
**30" Round Café Table**  
**A) 820941 Standard Black Base** (blue top) 30" RND 29"H  
**B) 81093 Lucent Chair** (frosted, acrylic) 19.5"L 19.75"D 32.5"H



**A) 8201233 Hydraulic Cafe Table**  
(orange top, chrome) 30" RND 29"H  
**B) 810861 Laguna Chair**  
(maple, chrome) 18"L 19"D 34"H

## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



### Café Tables Standard Black Base 30" RND 29"H

- A) 8201220** (white) also available
- 820265** (Madison/gray acajou)
- 820941** (blue)
- 820943** (wood)
- 8201236** (black)
- 8201235** (brushed gunmetal)
- 8201239** (brushed yellow)
- 8201237** (green)
- 8201238** (orange)

36" RND 29"H  
**8201243** (black)

### Café Tables Hydraulic Chrome Base 30" RND 29"H

- B) 820923** (graphite nebula) also available
- 8201208** (maple)
- 820921** (red)
- 820940** (blue)
- 820942** (wood)
- 8201223** (white)
- 8201231** (black)
- 8201230** (brushed gunmetal)
- 8201234** (brushed yellow)
- 8201232** (green)
- 8201233** (orange)

36" RND 29"H  
**820126** (white)  
**8201209** (graphite nebula)  
**8201206** (maple)  
**8201242** (black)

## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



**C) 72063 Chelsea Butcher Block-Top Café Table**  
(oak) 30" RND 30"H  
also available  
**72064** 36" RND 30"H

**D) 810164 Marina Chair**  
(white vinyl) 17.5"L 19.5"D 35"H

**E) 72069 Soho Black-Top Café Table**  
(black) 24" RND 30"H  
also available  
**72067** 36" RND 30"H | **72066** 18" RND 18"H

**F) 81082 Blade Chair**  
(red) 20.5"L 19"D 30.5"H



# Bar Tables

**A) 8201222 30" Round Bar Table**  
(white top, chrome hydraulic base) 30" RND 45"H  
**B) 81080 Blade Barstool** (red) 20.5"L 20.125"D 40.5"H



**C) 8201226 Rustique Square Metal Bar Table**  
(gunmetal) 23.75"L 23.75"D 41.25"H  
**D) 810839 Rustique Barstool**  
(gunmetal) 13"L 13"D 30"H



**E) 820930 30" Round Bar Table**  
(blue top, chrome hydraulic base) 30" RND 45"H  
**F) 810860 Laguna Barstool** (maple, chrome) 18"L 20"D 47"H

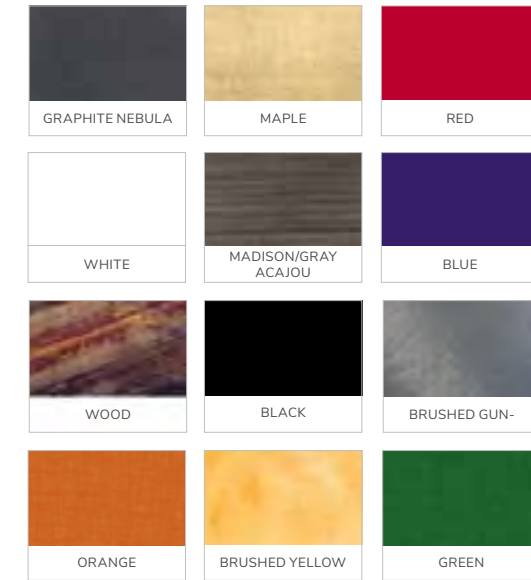


**G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base**  
(Madison/gray acajou) 30" RND 45"H  
**H) 810848 Christopher Barstool** (white vinyl, chrome) 19"L 15"D 41"H



## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



### Bar Tables Standard Black Base 30" RND 42"H

**A) 8201221** (white)  
**B) 820919** (brushed yellow)  
also available  
**820264**  
(Madison/gray acajou)  
**820915** (brushed gunmetal)  
**820916** (black)  
**820917** (green)  
**820918** (orange)  
**820931** (blue)  
**820933** (wood)

36" RND 42"H  
**8201241** (black)

### Bar Tables Hydraulic Chrome Base 30" RND 45"H

**C) 820920** (red)  
also available  
**8201207** (maple)  
**820922**  
(graphite nebula)  
**820910** (brushed gunmetal)  
**820911** (black)  
**820912** (green)  
**820913** (orange)  
**820914** (brushed yellow)  
**820930** (blue)  
**820932** (wood)  
**8201236** (black)

36" RND 45"H  
**820125** (white)  
**8201211** (graphite nebula)  
**8201205** (maple)  
**8201240** (black)

## Style & Design

Choose from a variety of table top colors and styles for the perfect look.



**C) 720163 Chelsea Butcher Block-Top Bistro Table**  
(oak) 30" RND 42"H  
also available  
**720164** 36" RND 42"H

**D) 81092 Lucent Barstool**  
(frosted, acrylic) 22"L 22.5"D 45.5"H



**E) 72070 Soho Black-Top Bistro Table**  
(black) 24" RND 42"H  
also available  
**72068** 36" RND 42"H

**F) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



# Barstools

## LIFT Barstools

- 15" RND 23-33.5"H  
A) 810870 (white vinyl)  
B) 810873 (red vinyl)  
C) 810871 (black vinyl)  
D) 810872 (gray vinyl)



## Marina Barstools



**Marina Barstools**  
21"L17.5"D41.5"H

- A) 81026 (ocean blue fabric)  
B) 81028 (brown fabric)  
C) 81029 (red fabric)  
D) 81030 (white vinyl)  
E) 81027 (black vinyl)

All frames brushed metal.

# Barstools

## Mix & Match

**A) 810840**  
**Zoey Barstools**  
 (white, chrome)  
 15"L 16"D 30-34.75"H

**Banana Barstools**  
 21"L 22"D 41.75"H  
**B) 810104** (black, chrome)  
**C) 810103** (white, chrome)

**D) 810848**  
**Christopher Barstool**  
 (white vinyl, chrome)  
 19"L 15"D 41"H

**E) 810202**  
**Shark Barstool**  
 (white, chrome)  
 22"L 19"D 34-44"H

**F) 810850**  
**Zenith Barstool**  
 (white, chrome)  
 19"L 20"D 44"H

**G) 81092**  
**Lucent Barstool**  
 (frosted, acrylic)  
 22"L 22.5"D 45.5"H

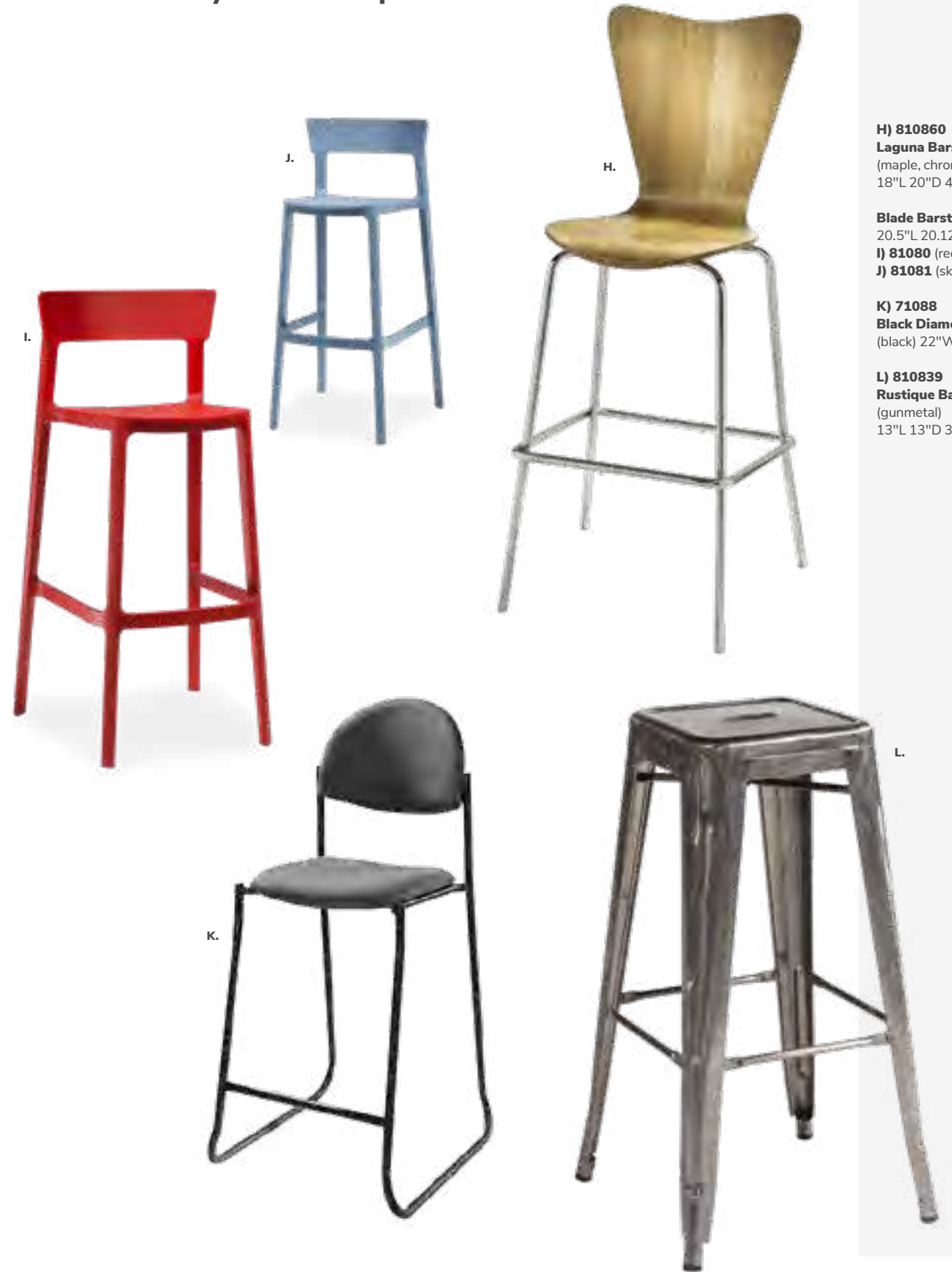


**210109 LIMERICK®**  
**Stool BY HERMAN MILLER™**  
 (white) 18" X 17.75"L X 44"H



**720163**  
**Butcher Block-Top Bistro**  
 (oak) 30"L RND 42"H  
 also available  
**720164** 36" RND 42"H

## Barstools Styles & Shapes



**H) 810860**  
**Laguna Barstool**  
 (maple, chrome)  
 18"L 20"D 47"H

**Blade Barstool**  
 20.5"L 20.125"D 40.5"H  
**I) 81080** (red)  
**J) 81081** (sky blue)

**K) 71088**  
**Black Diamond Stool**  
 (black) 22"W X 18"L X 46"H

**L) 810839**  
**Rustique Barstool**  
 (gunmetal)  
 13"L 13"D 30"H

# Conference Tables

## 42" Round Conference Table

42"RND 29"H  
**A) 820708** (white laminate)  
**B) 820260** (Madison/gray acajou)  
**C) 8201244** (black top, black)



**Atomic Round Tables**  
 (glass, chrome)  
**8201225** 42" RND 30"H  
**8201224** 36" RND 30"H

**Pro Executive Mid Back Chair**  
 24"L 22"D 40"H  
**A) 810945** (white vinyl)  
**B) 810944** (black vinyl)  
 Adjustable height



## Geo Tables



**Geo Rectangular Tables**  
 60"L 36"D 29"H  
**E) 82041** (glass, black)  
**F) 82051** (glass, chrome)

**Geo Rounded Square Tables**  
 42"L 42"D 29"H  
**G) 82044** (glass, chrome)  
**H) 82043** (glass, black)

## Work Space



**I) 820706 Work Table**  
 (white laminate, white)  
 48"L 24"D 30"H

# Conference Tables

## Madison

(Madison/gray acajou)  
**A) 820261 5' Table**  
 60"L 48"D 29"H

**B) 820262 8' Table**  
 96"L 60"D 29"H

**C) 820263 10' Table**  
 120"L 48"D 29"H

A.



B.



C.



**810175 Genesis Chair**  
 (black fabric, black)  
 27.5"L 27.5"D 40-43.5"H Adjustable.

## Black Rectangular Conference Table

A.



B.



C.



**810170 Cupertino Mid Back Chair**  
 (black vinyl, chrome)  
 27"L 30.5"D 40-43"H Adjustable.

**Black Rectangular Conference Table**  
 (black top, silver)

**A) 8203 5' Table**  
 60"L 48"D 29"H  
**8204 Powered**

**B) 8205 8' Table**  
 96"L 48"D 29"H  
**8206 Powered**

**C) 8201 10' Table**  
 120"L 48"D 29"H  
**8202 Powered**

# Executive Seating

## Pro Executive High Back Chair

25"L 24"D 48"H  
**A) 810844** (white vinyl)  
**B) 810946** (black vinyl)  
 Adjustable height



## Cupertino Mid Back Chair

**A) 810170** (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.

## Genesis Chair

**B) 810175** (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

## Pro Executive Mid Back Chair

24"L 22"D 40"H  
**A) 810945** (white vinyl)  
**B) 810944** (black vinyl)  
 Adjustable height



## Pro Executive Guest Chair

24"L 22"D 36"H  
**810947** (black vinyl)



## Task Stool

**810135**  
 (black fabric)  
 27.5"L 27.5"D 32.75"-40.25"H  
 Adjustable height



# Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

## Table Top Options



Colors not available in all table options. Please check options listed to the right.

Denotes AC and USB charging outlets

POWERED DETAIL

## Bar Tables



### Ventura Powered Bar Tables

(silver frame)  
 72.25"L 26.25"D 42"H

**A) 820950** (black top)  
**B) 820955** (white top)

### Ventura Communal Bar Tables

(silver frame)  
 72.25"L 26.25"D 42"H

Maple Top  
**B) 820954** (solid)  
**820951** (grommets)

White Top  
**C) 820953** (grommets)  
**820956** (solid)

Black Top  
**820952** (solid)

## Café Tables



### Ventura Powered Café Tables

(silver frame)  
 72.25"L 26.25"D 30"H

**A) 820964** (black top)  
**B) 820965** (white top)

### Ventura Communal Café Tables

(silver frame)  
 72.25"L 26.25"D 30"H

Maple Top  
**C) 820963** (solid)  
**820960** (grommets)

White Top  
**D) 820961** (grommets)  
**820966** (solid)

Black Top  
**E) 820962** (solid)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Office Essentials



A.  
DESK BACK

B.



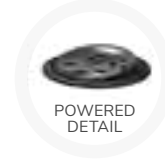
DESK FRONT

## MADISON

**A) 84075 Madison Executive Desk**  
(gray acajou) 60"L 30"D 29"H

**B) 810844 Pro Executive High Back Chair**  
(white classic vinyl) 25"L 24"D 48"H Adjustable

## Tech Powered Desk



A. ⚡

C.

B. ⚡



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes AC and USB charging outlets

**A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet**  
(black metal, laminate) 60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate) 60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate) 16"L 20"D 28"H

## Lighting & Shelving



A.

B.



C.



D.


## ACCENT LAMPS

**Mason Lamps**  
(brushed silver)  
**A) 850708 Floor Lamp**  
18" RND 55"H  
**B) 850707 Table Lamp**  
16" RND 26"H

## SHELVING


**C) 85020 Posh Shelving**  
(chrome, acrylic) 36"L 18"D 72"H  
**D) 84078 Madison Bookcase**  
(gray acajou) 36"L 12"D 72"H

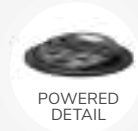
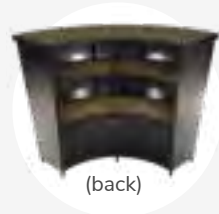
# Show Essentials

Denotes AC and USB charging outlets 

## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

 **Midtown Powered Counter**  
60"L 18"D 42"H (pewter/glass)  
**850103** (unlighted)  
**850102** (lighted with plug-in)



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H



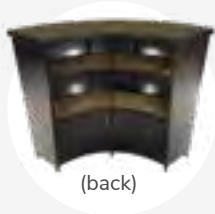
**810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

## Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

**Midtown Bar**  
60"L 18"D 42"H (pewter)  
**A) 850101** (unlighted)  
**B) 850100** (lighted with plug-in)

**C) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Product Display Counter



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 210109**  
**LIMERICK® Stool**  
BY HERMAN MILLER™  
(white)  
18" X 17.75"L X 44"H

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Show Essentials

## Greenery and Dividers

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

### HEDGE

- A) 85030  
7' Boxwood Hedge  
36.5"L 12"D 84"H
- B) 85035  
4' Boxwood Hedge  
46"L 9"D 47"H



## Miramar Dividers



A.

C.

B.



- B) 820930  
30" Round Bar Table  
(blue top, chrome hydraulic base)  
30" RND 45"H
- C) 810860 Laguna Barstool  
(maple, chrome)  
18"L 20"D 47"H

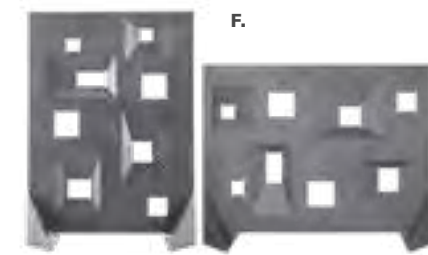
D.



E.



F.



- Miramar Dividers  
(molded plastic)
- A) 85040 (white)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H

- Miramar Dividers  
(molded plastic)
- D) 85043 (harvest yellow)
- E) 85042 (burgundy)
- F) 85041 (gray)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H



# Show Essentials

## Product Kiosk & Display

**A) 75032**  
**Display Cube—Large**  
 (black)  
 24"W X 24"L X 42"H

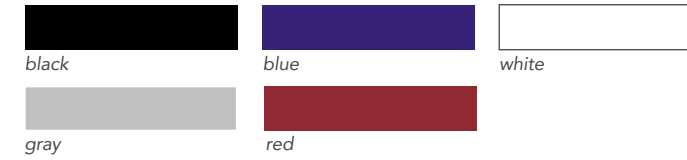
**B) 75031**  
**Display Cube—Medium**  
 (black)  
 18"W X 18"L X 36"H

**C) 75030**  
**Display Cube—Small**  
 (black)  
 12"W X 12"L X 42"H



# Draped or Undraped Tables & Counters

## Table Drape Colors



Visit us at [freeman.com/store](http://freeman.com/store) to view full product line and place order.



## Stanchions & Signage

**A) 220121**  
**Chrome Stanchion**  
 w/ 8' Retractable Belt  
 (black, belt) 42"H

**B) 220118**  
**Chrome Sign Holder**  
 (sign holds)  
 22"W X 28"H



## Sizing Chart\*

### 24"D X 30"H | Tables Draped

**124330** Tables Draped **3'L** x 24"D x 30"H  
**124430** Tables Draped **4'L** x 24"D x 30"H  
**124630** Tables Draped **6'L** x 24"D x 30"H  
**124830** Tables Draped **8'L** x 24"D x 30"H

### 24"D X 42"H | Counter Draped

**124342** Counter Draped **3'L** x 24"D x 42"H  
**124442** Counter Draped **4'L** x 24"D x 42"H  
**124642** Counter Draped **6'L** x 24"D x 42"H  
**124842** Counter Draped **8'L** x 24"D x 42"H

### 24"D X 30"H | Tables Undraped

**125330** Tables Undraped **3'L** x 24"D x 30"H  
**125430** Tables Undraped **4'L** x 24"D x 30"H  
**125630** Tables Undraped **6'L** x 24"D x 30"H  
**125830** Tables Undraped **8'L** x 24"D x 30"H

### 24"D X 42"H | Counter Undraped

**125342** Counter Undraped **3'L** x 24"D x 42"H  
**125442** Counter Undraped **4'L** x 24"D x 42"H  
**125642** Counter Undraped **6'L** x 24"D x 42"H  
**125842** Counter Undraped **8'L** x 24"D x 42"H

### 4th Side | Table Draped 30"

**12404630** Drape Table 4th Side **6' X 30"**  
**12404830** Drape Table 4th Side **8' X 30"**

### 4th Side | Table Draped 42"

**12404642** Drape Table 4th Side **6' X 42"**  
**12404842** Drape Table 4th Side **8' X 42"**

# Show Essentials

## Storage



**750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H



**750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

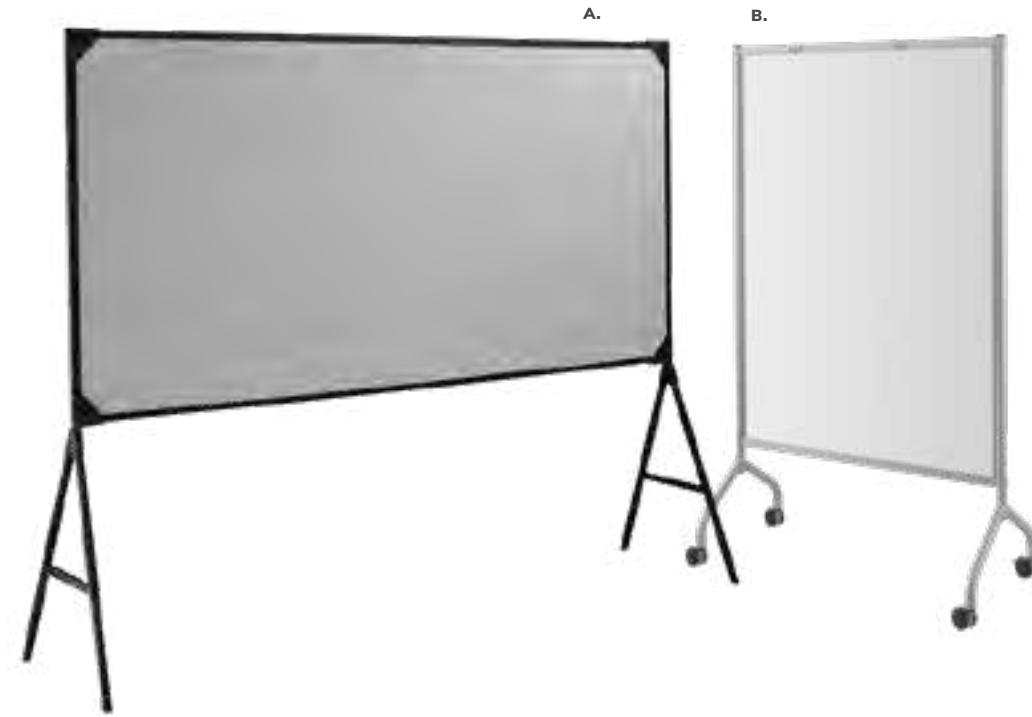
**8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H



**84080**  
**3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H



## Office Accessories



**A) 10201484**  
**Floor Standing Bulletin Board**  
(white laminate, black)  
48"W X 96"L X 78"H

**B) 84050**  
**Mobile White Board**  
(white laminate, white)  
48"L 24"D 30"H



**C) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W

**D) 220109**  
**Chrome Coat Tree**  
(21"w at the base)  
8 1/4"W X 69 1/2"H

**E) 220134**  
**Brushed Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H

**F) 220106**  
**Corrugated Wastebasket**  
(black)

# Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

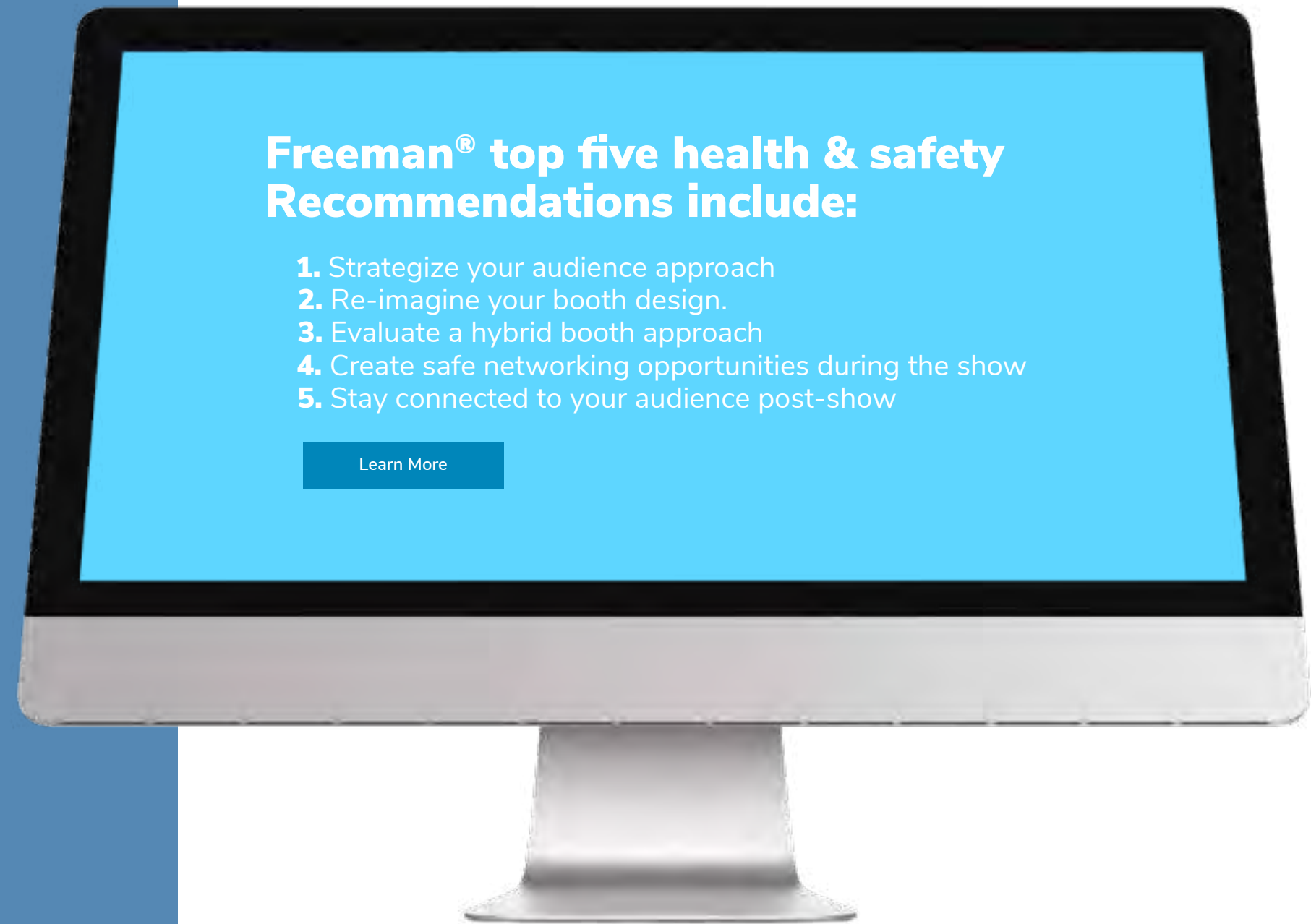
In all cases, we've put considerable thought into them.

[Click to learn more detailed, interactive, printable checklist.](#)

## Freeman® top five health & safety Recommendations include:

1. Strategize your audience approach
2. Re-imagine your booth design.
3. Evaluate a hybrid booth approach
4. Create safe networking opportunities during the show
5. Stay connected to your audience post-show

[Learn More](#)



# Health & Safety

## Safety Dividers

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

**85051 Freestanding Divider**  
(silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.

- 85052 Divider Single Sided Graphic
- 85053 Divider Single-Sided Graphic
- 85090 Divider Double-Sided Graphic



**85064 Flag Pole Divider**  
(silver, clear) 34"L 11"W 47-74"H

Also available in opaque and personalization available.



**85055 Freestanding Wall Plus**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

- 85056 Panel Single-Sided Graphic
- 85057 Panel Single-Sided Graphic
- 85058 Panel Double-Sided Graphic

**85054 Freestanding Corner**  
(silver, clear) 39"L 39"D 72"H

Also available in opaque and personalization available.



**85091 Freestanding White Board**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.



**A) Atomic Round Tables**  
(glass, chrome)  
8201225 42" RND 30"H  
8201224 36" RND 30"H

**B) 810944 Pro Executive Mid Back Chair**  
(black vinyl)  
24"L 22"D 40"H  
Adjustable height

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available.

View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)

# Health & Safety

## Greenery and Dividers

**Keep it Green.** Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

### 20'x20' Midtown, Greenery Booth

- Midtown Bar | pg 46
- Dividers | pg 59
- Accent Chair | pg 16
- Bar Tables | pg 7
- Barstools | pg 33
- Greenery | pg 48



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



**85050 Clear Divider Bar Counter**  
(silver, clear) 48-70"L 12"W 31.5"H

Also available in opaque and personalization available.

- 85080 Divider with Header Graphic
- 85083 Divider with Front Panel Graphic
- 85081 Divider with Side Panel Graphic
- 85082 Divider with Header and Side Panel Graphic
- 85084 Divider with Front and Side Graphics



Personalize here



A.

B.

C.



**Miramar Dividers**  
(molded plastic)  
**A) 85043** (white)  
Also available in the following colors.  
See page 47.  
**85043** (harvest yellow)  
**85042** (burgundy)  
**85041** (gray)  
**Vertical:** 63"L 23"D 83"H  
**Horizontal:** 83"L 23"D 63"H

**B) 8201233**  
**Hydraulic Cafe Table**  
(orange top, chrome)  
30" RND 29"H

**C) 810861**  
**Laguna Chair**  
(maple, chrome)  
18"L 19"D 34"H

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available.

View those options [Here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)

# Health & Safety

## Stanchions & Booth Design

## Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.



**10'x10' - Beverly  
Demonstration Booth**

Greenery | pg 48  
Safety Decals | pg 63  
Bar Tables | pg 33  
Barstools | pg 33  
Side Tables | pg 29  
Ottomans | pg 24



**10'x10' - Atherton Conversation Booth**

Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29



**220121  
Chrome Stanchion  
w/ 8' Retractable Belt**  
(black, belt) 42"H



**10'x20' - Wireless Charging  
Engagement Booth**

Bar Tables | pg 32  
Barstools | pg 33  
Charging Tables | pg 11  
Ottomans | pg 22

# Health & Safety

## Safety & Directional Signage

Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email [healthandsafety@freeman.com](mailto:healthandsafety@freeman.com) Layout will include YOUR logo and basic background color.



**220118**  
**Chrome Sign Holder**  
(sign holds) 22"W X 28"H

### 10'x10' - Atherton Conversation Booth

Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29



## Safety & Directional Signage

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.



**A) Masks Required Sign**  
**20303001** 22"W X 28"H  
**20303002** 8.5" W X 11"H

**B) Temperature Check Station Sign**  
**20303003** 22"W X 28"H  
**20303004** 8.5"W X 11"H

**C) If You Are Experiencing Symptoms Sign**  
**20303005** 22"W X 28"H  
**20303006** 8.5"W X 11"H

**D) Practice Social Distancing Sign**  
**20303007** 22"W X 28"H  
**20303008** 8.5"W X 11"H

**E) Wash Your Hands Sign**  
**20303009** 22"W X 28"H  
**20303010** 8.5"W X 11"H

**F) 6' Apart Please Sign**  
**20303011** 22"W X 28"H  
**20303012** 8.5"W X 11"H

**G) Enter Here Sign**  
**20303013** 22"W X 28"H  
**20303014** 8.5"W X 11"H

**H) Exit Here Sign**  
**20303015** 22"W X 28"H  
**20303016** 8.5"W X 11"H

**I) Stand Here Floor Decal**  
**20303017** 12"W X 12"H

**J) Directional Arrow Floor Decal**  
**20303018** 18"W X 24"H

# Health & Safety

## Sanitization Product & Services

### Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.



**1510103 Clear Barrier**  
(plexi, clear) 31.5"W x 36"H

*Also available in opaque and personalization available.*

**1510100 Clear Barrier with graphic**

Personalize here

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)





(888) 508-5054  
 Fax: (469) 621-5618

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by OCTOBER 17, 2022.

furnishings

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>SOFT SEATING</b>						
<b>Naples Group - Black Vinyl</b>						
_____	810119	Chair.....	815.00	896.50	1,141.00	_____
_____	830120	Loveseat.....	945.00	1,039.50	1,323.00	_____
_____	830119	Sofa.....	1,075.00	1,182.50	1,505.00	_____
<b>Munich Group - Gray Fabric</b>						
_____	810151	Armless Chair.....	520.00	572.00	728.00	_____
<b>Baja Group - White Vinyl</b>						
_____	81050	Chair.....	815.00	896.50	1,141.00	_____
_____	83020	Loveseat.....	945.00	1,039.50	1,323.00	_____
_____	83019	Sofa.....	1,075.00	1,182.50	1,505.00	_____
<b>Valencia - Velvet</b>						
_____	810180	Chair - Spice Orange.....	650.00	715.00	910.00	_____
_____	83045	Sofa - Coffee Brown.....	845.00	929.50	1,183.00	_____
<b>Key Largo Group - Black Fabric</b>						
_____	830950	Loveseat.....	780.00	858.00	1,092.00	_____
_____	830951	Sofa.....	910.00	1,001.00	1,274.00	_____
_____	810950	Chair.....	650.00	715.00	910.00	_____
<b>Allegro Group - Blue Fabric</b>						
_____	81019	Chair.....	650.00	715.00	910.00	_____
_____	83015	Sofa.....	910.00	1,001.00	1,274.00	_____
<b>Fairfax Group - White Vinyl</b>						
_____	810949	Chair.....	520.00	572.00	728.00	_____
_____	830949	Sofa.....	780.00	858.00	1,092.00	_____
<b>Palm Beach - White Vinyl</b>						
_____	83040	Sofa.....	945.00	1,039.50	1,323.00	_____
<b>Sterling Group - Gray Fabric</b>						
_____	81037	Chair.....	945.00	1,039.50	1,323.00	_____
_____	8309	Sofa.....	1,270.00	1,397.00	1,778.00	_____
<b>Cordoba Group - Taupe/Black</b>						
_____	81048	Chair.....	780.00	858.00	1,092.00	_____
_____	83013	Loveseat.....	910.00	1,001.00	1,274.00	_____

**CASUAL SEATING**

<b>Ottomans</b>						
_____	815122	Endless Square - White Vinyl.....	535.00	588.50	749.00	_____
_____	815123	Endless Square - Black Vinyl.....	535.00	588.50	749.00	_____
_____	815953	Endless Curve - White Vinyl.....	565.00	621.50	791.00	_____
_____	815952	Endless Curve - Black Vinyl.....	565.00	621.50	791.00	_____
_____	81518	Vibe Cube - Blue Vinyl.....	195.00	214.50	273.00	_____
_____	81519	Vibe Cube - Red Vinyl.....	195.00	214.50	273.00	_____
_____	81525	Vibe Cube - Orange Vinyl.....	195.00	214.50	273.00	_____
_____	81517	Vibe Cube - Yellow Vinyl.....	195.00	214.50	273.00	_____
_____	81530	Vibe Cube - Black Vinyl.....	195.00	214.50	273.00	_____
_____	81531	Vibe Cube - White Vinyl.....	195.00	214.50	273.00	_____

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by OCTOBER 17, 2022.

furnishings

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Ottomans (continued)</b>						
_____	81532	Vibe Cube - Steel Blue Vinyl.....	195.00	214.50	273.00	_____
_____	81533	Vibe Cube - Silver Vinyl.....	195.00	214.50	273.00	_____
_____	81534	Vibe Cube - Purple Vinyl.....	195.00	214.50	273.00	_____
_____	81535	Vibe Cube -Citrus Green Vinyl.....	195.00	214.50	273.00	_____
_____	81536	Vibe Cube - Taupe Vinyl.....	195.00	214.50	273.00	_____
_____	81537	Vibe Cube - Spice Orange Vinyl.....	195.00	214.50	273.00	_____
_____	81538	Vibe Cube - Desert Rose Vinyl.....	195.00	214.50	273.00	_____
_____	815151	Marche Swivel - Gray Fabric.....	275.00	302.50	385.00	_____
_____	815154	Marche Swivel - Red Fabric.....	275.00	302.50	385.00	_____
_____	815159	Marche Swivel - Blue Fabric.....	275.00	302.50	385.00	_____
_____	815152	Marche Swivel - Linen Fabric.....	275.00	302.50	385.00	_____
_____	815157	Marche Swivel - Meadow Green Fabric.....	275.00	302.50	385.00	_____
_____	815158	Marche Swivel - Pear Yellow Fabric.....	275.00	302.50	385.00	_____
_____	815156	Marche Swivel - Plum Fabric.....	275.00	302.50	385.00	_____
_____	815153	Marche Swivel - Raspberry Fabric.....	275.00	302.50	385.00	_____
_____	815155	Marche Swivel - Rose Quartz Fabric.....	275.00	302.50	385.00	_____
_____	815150	Marche Swivel - White Vinyl.....	275.00	302.50	385.00	_____
_____	815160	Marche Swivel - Orange Fabric.....	275.00	302.50	385.00	_____
_____	81540	Marche Swivel - Forest Green Vinyl.....	275.00	302.50	385.00	_____
_____	81541	Marche Swivel - Teal Velvet.....	275.00	302.50	385.00	_____
_____	81542	Marche Swivel - Distressed Brown Vinyl.....	275.00	302.50	385.00	_____
_____	81543	Marche Swivel - Black Vinyl.....	275.00	302.50	385.00	_____
_____	81539	Marche Swivel - Ivory Faux Sheep Fur.....	275.00	302.50	385.00	_____
<b>Beverly Bench Ottomans</b>						
_____	81550	Black Vinyl.....	535.00	588.50	749.00	_____
_____	81551	Brown Fabric.....	535.00	588.50	749.00	_____
_____	81552	Gray Fabric.....	535.00	588.50	749.00	_____
_____	81553	Linen Fabric.....	535.00	588.50	749.00	_____
_____	81554	Ocean Blue Fabric.....	535.00	588.50	749.00	_____
_____	81555	Red Fabric.....	535.00	588.50	749.00	_____
_____	81556	White Vinyl.....	535.00	588.50	749.00	_____
<b>Beverly Small Bench Ottomans</b>						
_____	81560	Black Vinyl.....	405.00	445.50	567.00	_____
_____	81561	Blue Fabric.....	405.00	445.50	567.00	_____
_____	81562	Brown Fabric.....	405.00	445.50	567.00	_____
_____	81563	Green Fabric.....	405.00	445.50	567.00	_____
_____	81565	Linen Fabric.....	405.00	445.50	567.00	_____
_____	81568	Red Fabric.....	405.00	445.50	567.00	_____
_____	81569	White Vinyl.....	405.00	445.50	567.00	_____
_____	81566	Lavender Fabric.....	405.00	445.50	567.00	_____
_____	81567	Orange Fabric.....	405.00	445.50	567.00	_____
_____	81564	Gray Fabric.....	405.00	445.50	567.00	_____
_____	81570	Yellow Fabric.....	405.00	445.50	567.00	_____
<b>Accent Chairs</b>						
_____	71089	Black Diamond Side Chair.....	175.00	192.50	245.00	_____
_____	71090	Black Diamond Arm Chair.....	195.00	214.50	273.00	_____
_____	810861	Laguna Chair - Maple/Chrome.....	210.00	231.00	294.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Accent Chairs (continued)</b>						
	210108	Limerick® Chair by Herman Miller.....	115.00	126.50	161.00	
	810816	Madrid Chair - White Vinyl/Chrome.....	815.00	896.50	1,141.00	
	810948	Meeting Chair - White Vinyl.....	425.00	467.50	595.00	
	810164	Marina Chair - White Vinyl.....	235.00	258.50	329.00	
	810160	Marina Chair - Black Vinyl.....	235.00	258.50	329.00	
	810161	Marina Chair - Brown Fabric.....	235.00	258.50	329.00	
	810162	Marina Chair - Ocean Blue Fabric.....	235.00	258.50	329.00	
	810163	Marina Chair - Red Fabric.....	235.00	258.50	329.00	
	810131	Malba Chair - Gray Molded Plastic.....	150.00	165.00	210.00	
	810130	Malba Chair - Green Molded Plastic.....	150.00	165.00	210.00	
	810846	Christopher Chair - White Vinyl/Chrome.....	195.00	214.50	273.00	
	810851	Zenith Chair - White/Chrome.....	210.00	231.00	294.00	
	810841	Rustique Chair - Gunmetal.....	195.00	214.50	273.00	
	810837	Razor Armless Chair - White High Density Plastic.....	145.00	159.50	203.00	
	810875	Swanson Swivel Chair - White Vinyl.....	425.00	467.50	595.00	
	81083	Blade Chair - Sky Blue.....	145.00	159.50	203.00	
	81082	Blade Chair - Red.....	145.00	159.50	203.00	
	81093	Lucent Chair - Frosted Acrylic.....	260.00	286.00	364.00	
	810145	Wentworth Chair - Brown Vinyl.....	425.00	467.50	595.00	
	81024	Atherton Chair - Brown Leather.....	945.00	1,039.50	1,323.00	
	81034	Bowery Chair - Yellow Fabric.....	650.00	715.00	910.00	
	81035	Century Chair - Gray Velvet.....	650.00	715.00	910.00	
	81036	Lena Chair - Green Leather.....	650.00	715.00	910.00	
	81031	Montreal Chair - Blue Fabric.....	815.00	896.50	1,141.00	
	81032	Pasadena Chair - White Plastic.....	410.00	451.00	574.00	
	81038	Tech Chair - Gray Vinyl.....	815.00	896.50	1,141.00	
	81039	Tech Tablet Chair - Gray Vinyl.....	815.00	896.50	1,141.00	
	81046	Brooklyn Swivel Meeting Chair - White/Oak.....	520.00	572.00	728.00	
	81047	Brooklyn Swivel Meeting Chair - White/Black.....	520.00	572.00	728.00	
<b>Executive Seating</b>						
	71045	Gray Gaslift Chair Without Arms.....	310.00	341.00	434.00	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	520.00	572.00	728.00	
	810175	Genesis Chair - Black.....	325.00	357.50	455.00	
	810844	Pro Executive High Back Chair - White Vinyl.....	455.00	500.50	637.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	455.00	500.50	637.00	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	455.00	500.50	637.00	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	455.00	500.50	637.00	
	810947	Pro Executive Guest Chair - Black Vinyl.....	455.00	500.50	637.00	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	585.00	643.50	819.00	
<b>Barstools</b>						
	71088	Black Diamond Stool.....	255.00	280.50	357.00	
	71047	Gray Gaslift Stool without Arms.....	385.00	423.50	539.00	
	810860	Laguna Barstool - Maple/Chrome.....	275.00	302.50	385.00	
	210109	Limerick® Stool by Herman Miller.....	180.00	198.00	252.00	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	255.00	280.50	357.00	
	810873	Lift Barstool - Red Vinyl/Chrome.....	255.00	280.50	357.00	

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<b>Barstools (continued)</b>						
_____	810871	Lift Barstool - Black Vinyl/Chrome.....	255.00	280.50	357.00	_____
_____	810870	Lift Barstool - White Vinyl/Chrome.....	255.00	280.50	357.00	_____
_____	810103	Banana Barstool - White Vinyl/Chrome.....	285.00	313.50	399.00	_____
_____	810104	Banana Barstool - Black Vinyl/Chrome.....	285.00	313.50	399.00	_____
_____	810850	Zenith Barstool - White/Chrome.....	275.00	302.50	385.00	_____
_____	810840	Zoey Barstool - White Vinyl/Chrome.....	440.00	484.00	616.00	_____
_____	810848	Christopher Barstool - White Vinyl/Chrome.....	275.00	302.50	385.00	_____
_____	810202	Shark Swivel Barstool - White Plastic/Chrome.....	455.00	500.50	637.00	_____
_____	810839	Rustique Barstool - Gunmetal.....	195.00	214.50	273.00	_____
_____	81080	Blade Barstool - Red.....	210.00	231.00	294.00	_____
_____	81081	Blade Barstool - Sky Blue.....	210.00	231.00	294.00	_____
_____	81092	Lucent Barstool - Frosted Acrylic.....	340.00	374.00	476.00	_____
_____	810135	Task Stool - Black Fabric.....	395.00	434.50	553.00	_____
_____	81026	Marina Barstool - Ocean Blue.....	310.00	341.00	434.00	_____
_____	81027	Marina Barstool - Black Vinyl.....	310.00	341.00	434.00	_____
_____	81028	Marina Barstool - Brown Fabric.....	310.00	341.00	434.00	_____
_____	81029	Marina Barstool - Red Fabric.....	310.00	341.00	434.00	_____
_____	81030	Marina Barstool - White Vinyl.....	310.00	341.00	434.00	_____

**Draped Tables & Counters**

**Draped Tables** - Tables are 24" wide  
 Black  Blue  White  Gray  Red

_____	124330	Draped Table 3'L x 30"H.....	N/A	N/A	N/A	_____
_____	124430	Draped Table 4'L x 30"H.....	230.00	253.00	322.00	_____
_____	124630	Draped Table 6'L x 30"H.....	275.00	302.50	385.00	_____
_____	124830	Draped Table 8'L x 30"H.....	295.00	324.50	413.00	_____
_____	12404630	4th Side Drape 6'L x 30"H.....	65.00	71.50	91.00	_____
_____	12404830	4th Side Drape 8'L x 30"H.....	65.00	71.50	91.00	_____
_____	124342	Draped Counter 3'L x 42"H.....	N/A	N/A	N/A	_____
_____	124442	Draped Counter 4'L x 42"H.....	275.00	302.50	385.00	_____
_____	124642	Draped Counter 6'L x 42"H.....	300.00	330.00	420.00	_____
_____	124842	Draped Counter 8'L x 42"H.....	340.00	374.00	476.00	_____
_____	12404642	4th Side Drape 6'L x 42"H.....	80.00	88.00	112.00	_____
_____	12404842	4th Side Drape 8'L x 42"H.....	80.00	88.00	112.00	_____

**Undraped Tables & Counters**

_____	125330	Undraped Table 3'L x 30"H.....	N/A	N/A	N/A	_____
_____	125430	Undraped Table 4'L x 30"H.....	165.00	181.50	231.00	_____
_____	125630	Undraped Table 6'L x 30"H.....	210.00	231.00	294.00	_____
_____	125830	Undraped Table 8'L x 30"H.....	230.00	253.00	322.00	_____
_____	125342	Undraped Counter 3'L x 42"H.....	N/A	N/A	N/A	_____
_____	125442	Undraped Counter 4'L x 42"H.....	195.00	214.50	273.00	_____
_____	125642	Undraped Counter 6'L x 42"H.....	220.00	242.00	308.00	_____
_____	125842	Undraped Counter 8'L x 42"H.....	260.00	286.00	364.00	_____

**Table Top Risers** - Risers are 8" wide

_____	1504100	Black 4'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1504101	White 4'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1506100	Black 6'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1506101	White 6'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Table Top Risers - Risers are 8" wide (continued)</b>						
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	65.00	71.50	91.00	_____
<b>Pedestal Tables - Soho Series</b>						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	325.00	357.50	455.00	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	345.00	379.50	483.00	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	263.75	290.15	369.25	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	325.00	357.50	455.00	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	345.00	379.50	483.00	_____
<b>Pedestal Tables - Chelsea Series</b>						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	325.00	357.50	455.00	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	345.00	379.50	483.00	_____
_____	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	325.00	357.50	455.00	_____
_____	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	345.00	379.50	483.00	_____
<b>Pedestal Tables</b>						
_____	8201208	Hydraulic Base Cafe Table - Maple.....	515.00	566.50	721.00	_____
_____	8201207	Hydraulic Base Bar Table - Maple.....	515.00	566.50	721.00	_____
_____	8201209	Hydraulic Base Cafe Table - Graphite.....	535.00	588.50	749.00	_____
_____	8201211	Hydraulic Base Bar Table - Graphite.....	535.00	588.50	749.00	_____
_____	8201206	Hydraulic Base Cafe Table - Maple.....	535.00	588.50	749.00	_____
_____	8201205	Hydraulic Base Bar Table - Maple.....	535.00	588.50	749.00	_____
_____	820126	Hydraulic Base Cafe Table - White Laminate.....	535.00	588.50	749.00	_____
_____	820125	Hydraulic Base Bar Table - White Laminate.....	535.00	588.50	749.00	_____
_____	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.	515.00	566.50	721.00	_____
_____	820240	Madison Hydraulic Base Bar Table - Gray Acajou...	515.00	566.50	721.00	_____
_____	820265	Madison Cafe Table - Gray Acajou.....	385.00	423.50	539.00	_____
_____	820264	Madison Bar Table - Gray Acajou.....	385.00	423.50	539.00	_____
_____	8201220	30" Cafe Table Black Base - White Laminate.....	385.00	423.50	539.00	_____
_____	8201221	30" Bar Table Black Base - White Laminate.....	385.00	423.50	539.00	_____
_____	8201222	30" Bar Table Chrome Base - White Laminate.....	515.00	566.50	721.00	_____
_____	8201223	30" Cafe Table Chrome Base - White Laminate.....	515.00	566.50	721.00	_____
_____	820920	30" Bar Table Chrome Hydraulic Base - Red.....	515.00	566.50	721.00	_____
_____	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	515.00	566.50	721.00	_____
_____	820922	30" Bar Table Chrome Hydraulic Base - Graphite....	515.00	566.50	721.00	_____
_____	820923	30" Cafe Table Chrome Hydraulic Base - Graphite....	515.00	566.50	721.00	_____
_____	820930	30" Bar Table w/ Hydraulic Base - Blue.....	515.00	566.50	721.00	_____
_____	820931	30" Bar Table w/ Black Base - Blue.....	385.00	423.50	539.00	_____
_____	820932	30" Bar Table w/ Hydraulic Base - Wood.....	515.00	566.50	721.00	_____
_____	820933	30" Bar Table w/ Black Base - Wood.....	385.00	423.50	539.00	_____
_____	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	515.00	566.50	721.00	_____
_____	820941	30" Cafe Table w/ Black Base - Blue.....	385.00	423.50	539.00	_____

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<b>Pedestal Tables (continued)</b>						
_____	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	515.00	566.50	721.00	_____
_____	820943	30" Cafe Table w/ Black Base - Wood.....	385.00	423.50	539.00	_____
_____	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	515.00	566.50	721.00	_____
_____	820911	30" Bar Table w/ Hydraulic Base - Black.....	515.00	566.50	721.00	_____
_____	820912	30" Bar Table w/ Hydraulic Base - Green.....	515.00	566.50	721.00	_____
_____	820913	30" Bar Table w/ Hydraulic Base - Orange.....	515.00	566.50	721.00	_____
_____	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	515.00	566.50	721.00	_____
_____	820915	30" Bar Table w/ Black Base - Gunmetal.....	385.00	423.50	539.00	_____
_____	820916	30" Bar Table w/ Black Base - Black.....	385.00	423.50	539.00	_____
_____	820917	30" Bar Table w/ Black Base - Green.....	385.00	423.50	539.00	_____
_____	820918	30" Bar Table w/ Black Base - Orange.....	385.00	423.50	539.00	_____
_____	820919	30" Bar Table w/ Black Base - Yellow.....	385.00	423.50	539.00	_____
_____	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	515.00	566.50	721.00	_____
_____	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	515.00	566.50	721.00	_____
_____	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	515.00	566.50	721.00	_____
_____	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	515.00	566.50	721.00	_____
_____	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	515.00	566.50	721.00	_____
_____	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	385.00	423.50	539.00	_____
_____	8201236	30" Cafe Table w/ Black Base - Black.....	385.00	423.50	539.00	_____
_____	8201237	30" Cafe Table w/ Back Base - Green.....	385.00	423.50	539.00	_____
_____	8201238	30" Cafe Table w/ Black Base - Orange.....	385.00	423.50	539.00	_____
_____	8201239	30" Cafe Table w/ Black Base - Yellow.....	385.00	423.50	539.00	_____
_____	8201240	36" Bar Table w/ Hydraulic Base - Black.....	535.00	588.50	749.00	_____
_____	8201241	36" Bar Table w// Black Base - Black.....	425.00	467.50	595.00	_____
_____	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	535.00	588.50	749.00	_____
_____	8201243	36" Cafe Table w/ Black Base - Black.....	425.00	467.50	595.00	_____
<b>Accent Tables</b>						
_____	82015	Silverado End Table - Tempered Glass/Painted Steel.....	385.00	423.50	539.00	_____
_____	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	490.00	539.00	686.00	_____
_____	820252	Alondra End Table - Glass/Chrome.....	385.00	423.50	539.00	_____
_____	820250	Alondra Cocktail Table - Glass/Chrome.....	490.00	539.00	686.00	_____
_____	820253	Alondra End Table - Wood/Chrome.....	385.00	423.50	539.00	_____
_____	820251	Alondra Cocktail Table - Wood/Chrome.....	490.00	539.00	686.00	_____
_____	8201224	Atomic 36" Round Table - Glass/Chrome.....	495.00	544.50	693.00	_____
_____	8201225	Atomic 42" Round Table - Glass/Chrome.....	515.00	566.50	721.00	_____
_____	82028	Geo End Table - Wood/Black Steel.....	325.00	357.50	455.00	_____
_____	82027	Geo Cocktail Table - Wood/Black Steel.....	425.00	467.50	595.00	_____
_____	82035	Geo End Table - Glass/Chrome.....	325.00	357.50	455.00	_____
_____	82034	Geo Cocktail Table - Glass/Chrome.....	425.00	467.50	595.00	_____
_____	82054	Sydney End Table - Black Laminate/Brushed Steel..	325.00	357.50	455.00	_____
_____	82055	Sydney End Table - White Laminate/Brushed Steel..	325.00	357.50	455.00	_____
_____	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	425.00	467.50	595.00	_____
_____	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	425.00	467.50	595.00	_____
_____	82079	Sydney End Table - Blue Laminate/Brushed Steel.....	325.00	357.50	455.00	_____

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<b>Accent Tables (continued)</b>						
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	325.00	357.50	455.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	425.00	467.50	595.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	425.00	467.50	595.00	
	82075	Regis End Table - Brushed Metal.....	385.00	423.50	539.00	
	82074	Regis Bench Table - Brushed Metal.....	490.00	539.00	686.00	
	820844	Aura Round Table - White Metal.....	230.00	253.00	322.00	
	82043	Geo Square-Round Table - Glass/Black Steel.....	515.00	566.50	721.00	
	82044	Geo Square-Round Table - Glass/Chrome.....	515.00	566.50	721.00	
	8201226	Rustique Square Metal Bar Table - Gray.....	455.00	500.50	637.00	
	820130	Mesa Cocktail Table - Black/Bronze.....	425.00	467.50	595.00	
	820131	Mesa Cocktail Table - Glass/Bronze.....	425.00	467.50	595.00	
	820132	Mesa Cocktail Table - Wood/Bronze.....	425.00	467.50	595.00	
	820133	Mesa End Table - Black/Bronze.....	325.00	357.50	455.00	
	820134	Mesa End Table - Glass/Bronze.....	325.00	357.50	455.00	
	820135	Mesa End Table - Wood/Bronze.....	325.00	357.50	455.00	
	820310	Sedona Side Table - Black/Bronze.....	230.00	253.00	322.00	
	820311	Sedona Side Table - Wood/Bronze.....	230.00	253.00	322.00	
	820312	Sedona Side Table - White/Bronze.....	230.00	253.00	322.00	
	820320	Taos Side Table - Black/Bronze.....	230.00	253.00	322.00	
	820321	Taos Side Table Wood/Bronze.....	230.00	253.00	322.00	
	820322	Taos Side Table - White/Bronze.....	230.00	253.00	322.00	
<b>Conference Tables</b>						
	82041	Geo Conference Table - Glass/Black Steel.....	645.00	709.50	903.00	
	82051	Geo Conference Table - Glass/Chrome.....	645.00	709.50	903.00	
	820260	Madison Conference Table - Gray Acajou.....	585.00	643.50	819.00	
	820708	42" Round Conference Table - White Laminate.....	585.00	643.50	819.00	
	820261	Madison 5' Conference Table - Gray Acajou.....	775.00	852.50	1,085.00	
	820262	Madison 8' Conference Table - Gray Acajou.....	1,365.00	1,501.50	1,911.00	
	820263	Madison 10' Conference Table - Gray Acajou.....	1,365.00	1,501.50	1,911.00	
	820951	Ventura Bar Table - Maple w/ Grommets.....	910.00	1,001.00	1,274.00	
	820952	Ventura Communal Bar Table - Black.....	910.00	1,001.00	1,274.00	
	820953	Ventura Bar Table - White w/ Grommets.....	910.00	1,001.00	1,274.00	
	820954	Ventura Communal Bar Table - Maple.....	910.00	1,001.00	1,274.00	
	820956	Ventura Communal Bar Table - White.....	910.00	1,001.00	1,274.00	
	820963	Ventura Communal Cafe Table - Maple.....	780.00	858.00	1,092.00	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	780.00	858.00	1,092.00	
	820961	Ventura Cafe Table - White w/ Grommets.....	780.00	858.00	1,092.00	
	820966	Ventura Communal Cafe Table - White.....	780.00	858.00	1,092.00	
	820962	Ventura Communal Cafe Table - Black.....	780.00	858.00	1,092.00	
	8201244	42" Round Conference Table - Black Laminate.....	585.00	643.50	819.00	
	8201	10' Table - Black Laminate.....	1,365.00	1,501.50	1,911.00	
	8203	5' Table - Black Laminate.....	775.00	852.50	1,085.00	
	8205	8' Table - Black Laminate.....	1,365.00	1,501.50	1,911.00	

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by **OCTOBER 17, 2022.**

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Office</b>						
_____	84075	Madison Desk - Gray Acajou.....	870.00	957.00	1,218.00	_____
_____	84078	Madison Bookcase - Gray Acajou.....	645.00	709.50	903.00	_____
<b>Computer Desks/Tables</b>						
_____	820706	Work Desk - White Laminate.....	515.00	566.50	721.00	_____
<b>POWERED</b>						
<b>Powered Seating</b>						
_____	810120	Naples Chair, Powered - Black Vinyl.....	945.00	1,039.50	1,323.00	_____
_____	830122	Naples Loveseat, Powered - Black Vinyl.....	1,075.00	1,182.50	1,505.00	_____
_____	830121	Naples Sofa, Powered - Black Vinyl.....	1,205.00	1,325.50	1,687.00	_____
<b>Powered Tables</b>						
_____	820950	Ventura Communal Bar Table, Powered - Black.....	1,040.00	1,144.00	1,456.00	_____
_____	820955	Ventura Communal Bar Table, Powered - White.....	1,040.00	1,144.00	1,456.00	_____
_____	820964	Ventura Communal Cafe Table, Powered - Black.....	910.00	1,001.00	1,274.00	_____
_____	820965	Ventura Communal Cafe Table, Powered - White.....	910.00	1,001.00	1,274.00	_____
_____	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	870.00	957.00	1,218.00	_____
_____	84084	Tech Desk, Powered - Black Metal.....	695.00	764.50	973.00	_____
_____	82076	Sydney Cocktail Table, Powered - Black.....	555.00	610.50	777.00	_____
_____	82073	Sydney Cocktail Table, Powered - White.....	555.00	610.50	777.00	_____
_____	8202	10' Table, Powered - Black Laminate.....	1,495.00	1,644.50	2,093.00	_____
_____	8204	5' Table, Powered - Black Laminate.....	905.00	995.50	1,267.00	_____
_____	8206	8' Table, Powered - Black Laminate.....	1,495.00	1,644.50	2,093.00	_____
<b>Powered Pedestals</b>						
_____	85060	Powered Locking Pedestal 36" H, Black.....	760.00	836.00	1,064.00	_____
_____	85061	Powered Locking Pedestal 36" H, White.....	760.00	836.00	1,064.00	_____
_____	85062	Powered Locking Pedestal 42" H, Black.....	895.00	984.50	1,253.00	_____
_____	85063	Powered Locking Pedestal 42" H, White.....	895.00	984.50	1,253.00	_____
_____	820710	Wireless Charging Table, Powered.....	515.00	566.50	721.00	_____
<b>Midtown Counters &amp; Bars</b>						
_____	850103	Midtown Powered Counter Unlighted - Pewter.....	1,995.00	2,194.50	2,793.00	_____
_____	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	2,115.00	2,326.50	2,961.00	_____
_____	850101	Midtown Bar Unlighted - Pewter.....	1,770.00	1,947.00	2,478.00	_____
_____	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	2,115.00	2,326.50	2,961.00	_____
<b>DISPLAY &amp; ACCESSORIES</b>						
<b>Product Storage</b>						
_____	84080	3 Door File Cabinet on Castors - Black .....	245.00	269.50	343.00	_____
_____	85020	Posh Shelving w/ Chrome Frame - White.....	735.00	808.50	1,029.00	_____
<b>Refrigerator</b>						
_____	8503001	Refrigerator - White.....	2,375.00	2,612.50	3,325.00	_____
_____	8983000	Small Refrigerator.....	975.00	1,072.50	1,365.00	_____
<b>Lighting</b>						
_____	850707	Mason Table Lamp - White/Brushed Silver.....	180.00	198.00	252.00	_____
_____	850708	Mason Floor Lamp - White/Brushed Silver.....	330.00	363.00	462.00	_____



NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Display</b>						
_____	75030	Display Cube - Black - 12" Small.....	360.00	396.00	504.00	_____
_____	75031	Display Cube - Black - 18" Medium.....	385.00	423.50	539.00	_____
_____	75032	Display Cube - Black - 24" Large.....	410.00	451.00	574.00	_____
_____	72056	Display Counter - Black.....	338.00	371.80	473.20	_____
<b>Boxwood Hedges</b>						
_____	85030	7' Boxwood Hedge.....	568.00	624.80	795.20	_____
_____	85035	4' Boxwood Hedge.....	304.00	334.40	425.60	_____
<b>Accessories</b>						
_____	220121	Chrome Stanchion w/ 8' Retractable Belt.....	165.00	181.50	231.00	_____
_____	220118	Chrome Sign Holder.....	165.00	181.50	231.00	_____
_____	750135	Round Literature Rack.....	344.80	379.30	482.70	_____
_____	750136	Flat Literature Rack.....	320.00	352.00	448.00	_____
_____	220109	Chrome Coat Tree.....	100.00	110.00	140.00	_____
_____	220134	Aluminum Easel.....	90.00	99.00	126.00	_____
_____	220110	Chrome Bag Rack.....	190.00	209.00	266.00	_____
_____	10201484	Floor Standing Bulletin Board.....	325.00	357.50	455.00	_____
_____	220106	Corrugated Wastebasket.....	33.00	36.30	46.20	_____
_____	8502	Village Charging Hub.....	500.00	550.00	700.00	_____
<b>Special Drape</b>						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
_____	12103	Special Drape 3'H (per ft.).....	28.50	31.35	39.90	_____
_____	12108	Special Drape 8'H (per ft.).....	37.60	41.35	52.65	_____

<b>TOTAL COST</b>	
Total Cost = \$ _____	
Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.	

furnishings

Freeman<sup>1</sup>

# Flooring solutions

Stand out in style.

Visit us at [freeman.com](http://freeman.com)



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## Your exhibit's flooring should complement your brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees

# Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level.

Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf.

Continue reading for more detail on each flooring option.

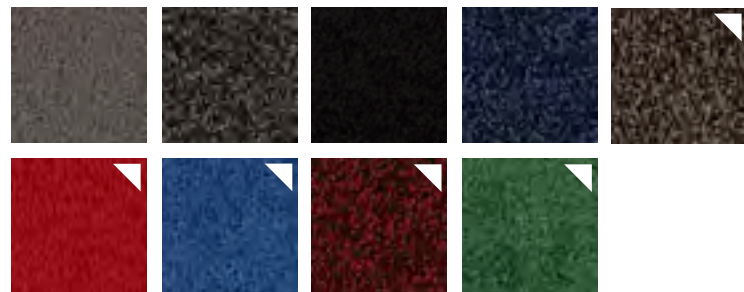
**Be sure to order before the discount deadline!**

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

▼ = Available only before the discount deadline

## Classic Collection

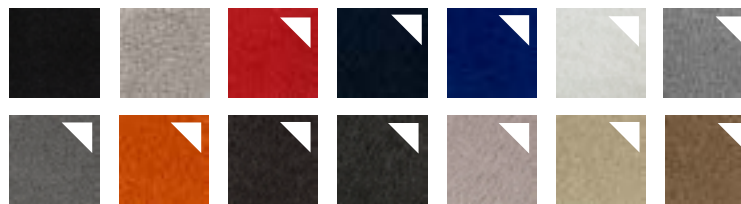
16oz carpet



## Designer Plus Collection

30oz carpet

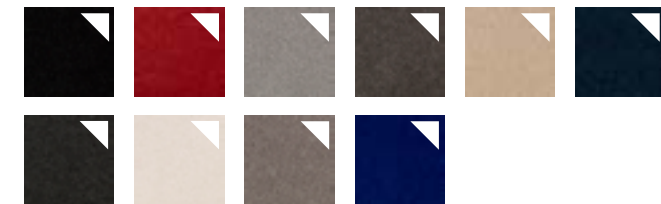
NEW



## Supreme Collection

45oz carpet

NEW



## Expo Flex Collection

10ft vinyl

NEW



## Event Flex Collection

12ft vinyl

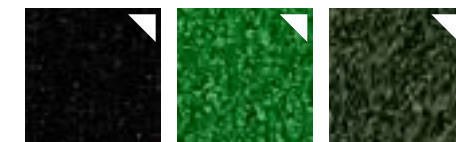
NEW



## Riviera + Parkside Collections

Turf

NEW



# Classic Collection

16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



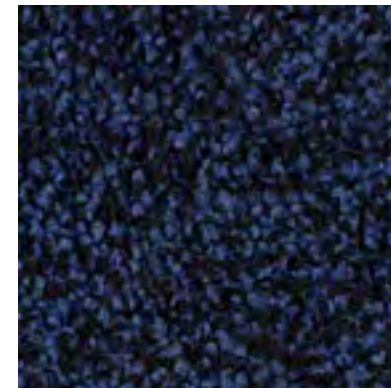
**Gray**



**Tuxedo**



**Black**



**Midnight**



**Blue**



**Red**

◀ = Available only before the discount deadline

# Custom Cut Classic Collection

16oz

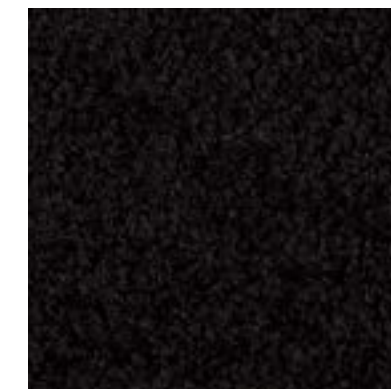
- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



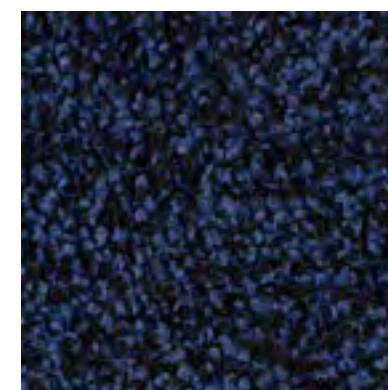
**Gray**



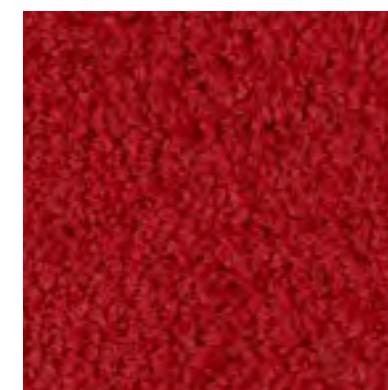
**Tuxedo**



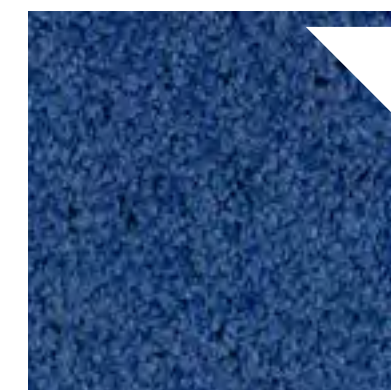
**Black**



**Midnight**



**Red**



**Blue**



**Latte**



**Red Pepper**



**Green**

▼ = Available only before the discount deadline

NEW

# Designer Plus Collection

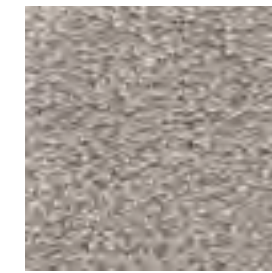
30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](http://freeman.com/find-show)



**Black**



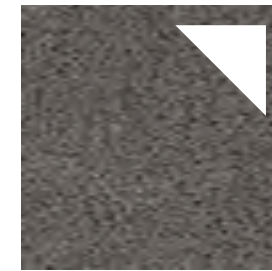
**Grey Pearl**



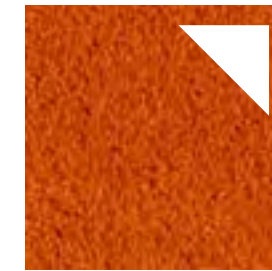
**Red**



**Navy**



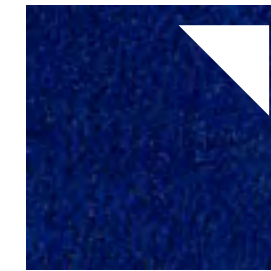
**Lava Rock**



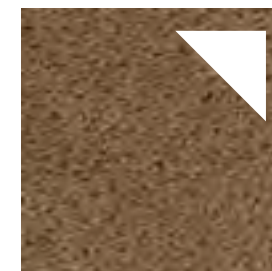
**Paprika**



**Graphite**



**Royal Blue**



**Silky Beige**



**Ivory**



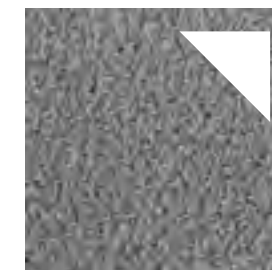
**Smoke**



**Sword**



**White**



**Silver Cloud**

▼ = Available only before the discount deadline

NEW

# Supreme Collection

## 45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



**Black**



**Red**



**Silver Cloud**



**Navy**



**Charcoal**



**Reflex Blue**



**Cream**



**Silver Mist**



**Smoke**



**White**

▼ = Available only before the discount deadline



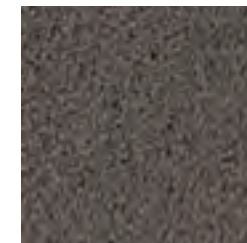
# Ordering after the discount deadline? Don't fret.

You can select from these options.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

## Classic Collection

16oz



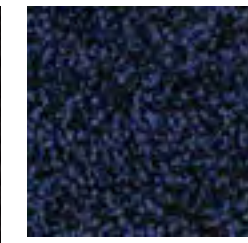
Gray



Tuxedo



Black



Midnight

## Custom Cut Classic Collection

16oz



Gray



Tuxedo



Black



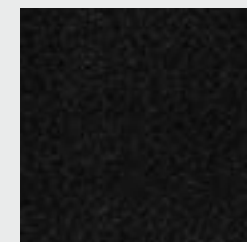
Midnight



Red

## Designer Plus Collection

30oz



Black



Gray Pearl



# Want to try something other than carpet? We have it!

Now offering vinyl and turf flooring solutions.

NEW

# Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee



**Birch**



**Light Maple**



**Dark Maple**



**Ash**



**Smoke**

▼ = Available only before the discount deadline

NEW

# Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Whitewood**



**Silverwood**



**Dark Maple**



**Blackwood**



**Barnwood**

▼ = Available only before the discount deadline

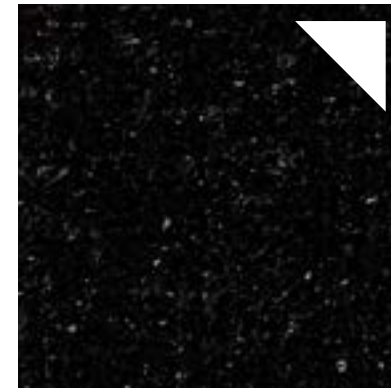
NEW

# Turf

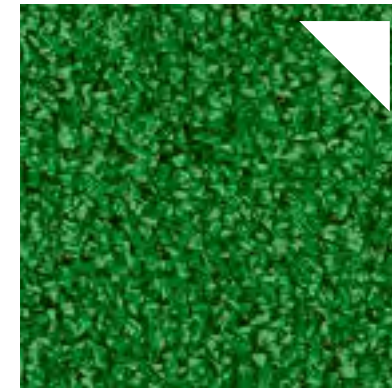
- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

**Riviera** synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

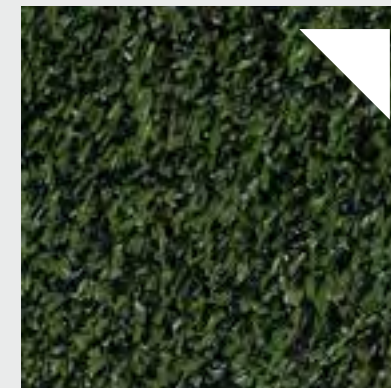


**Riviera Black**



**Riviera Green**

**Parkside** Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



**Parkside Green**

▼ = Available only before the discount deadline

# Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact [solutions@freeman.com](mailto:solutions@freeman.com)



Freeman<sup>1</sup>

# Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

[freeman.com/find-show](https://freeman.com/find-show)

Visit us at [freeman.com](https://freeman.com) or contact us at [freeman.com/contact](https://freeman.com/contact)



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NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

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## FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline are denoted with an asterisk \*
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

### 10' Classic Carpet, Padding & Plastic Covering

**CHOOSE YOUR CARPET COLOR:**

- Black  Blue\*  Gray  Midnight Blue  Red\*  Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet .....	\$ 340.00	\$ 374.00	\$ 476.00	_____
_____	10' x 20' Classic Carpet .....	\$ 680.00	\$ 748.00	\$ 952.00	_____
_____	10' x 30' Classic Carpet .....	\$ 1,020.00	\$ 1,122.00	\$ 1,428.00	_____
_____	10' x 10' Carpet Padding - Single Layer.....	\$ 210.00	\$ 231.00	\$ 294.00	_____
_____	10' x 20' Carpet Padding - Single Layer.....	\$ 420.00	\$ 462.00	\$ 588.00	_____
_____	10' x 30' Carpet Padding - Single Layer.....	\$ 630.00	\$ 693.00	\$ 882.00	_____
_____	10' x 10' Carpet Padding - Double Layer.....	\$ 420.00	\$ 462.00	\$ 588.00	_____
_____	10' x 20' Carpet Padding - Double Layer.....	\$ 840.00	\$ 924.00	\$ 1,176.00	_____
_____	10' x 30' Carpet Padding - Double Layer.....	\$ 1,260.00	\$ 1,386.00	\$ 1,764.00	_____
_____	Plastic Covering (price per sqft).....	\$ 1.15	\$ 1.25	\$ 1.60	_____

### Custom Cut Classic Carpet

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

**CHOOSE YOUR CARPET COLOR:**

- Black  Blue\*  Gray  Green\*  Latte\*  Midnight  Red\*  Red pepper\*  Tuxedo

**16 oz. Carpet Rental** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 6.75	\$ 7.45	\$ 9.45	_____

### Vinyl\*

- Pricing includes delivery, material handling, installation and removal.

**10 ft Expo Event Vinyl, choose your flooring color:**

- Ash  Birch  Dark Maple  Light Maple  Smoke

**10 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 10.00	\$ 11.00	\$ 14.00	_____

**12 ft Event Flex Vinyl, choose your flooring color:**

- Barnwood  Blackwood  Dark Maple  Silverwood  Whitewood

**12 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 12.50	\$ 13.75	\$ 17.50	_____



NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

**Upgraded Carpet\***

• Pricing includes plastic covering, delivery, material handling, installation and removal.

**30 oz Designer Plus Carpet, choose your carpet color:**

- Black  Graphite\*  Gray Pearl  Ivory\*  Lava Rock\*  Navy\*  Paprika\*  Red\*  Royal Blue\*  Silky Beige\*  
 Silver Cloud  Smoke\*  Sword\*  White\*

**30 oz. Carpet Rental** - Price per sq. ft. (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>1 - 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>8.00</b>	\$ <b>8.80</b>	\$ <b>11.20</b>	_____
<b>Over 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>7.30</b>	\$ <b>8.05</b>	\$ <b>10.20</b>	_____

**45 oz Supreme Carpet, choose your carpet color:**

- Black\*  Charcoal\*  Cream\*  Navy\*  Red\*  Reflex Blue\*  Silver Cloud\*  Silver Mist\*  Smoke\*  White\*

**45 oz. Carpet Rental** - Price per sq. ft. (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>1 - 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>9.10</b>	\$ <b>10.00</b>	\$ <b>12.75</b>	_____
<b>Over 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>8.30</b>	\$ <b>9.15</b>	\$ <b>11.60</b>	_____

**Carpet Padding**

• Pricing includes delivery, material handling, installation and removal.

• Order padding by the sqft if your size is not listed on the standard size order form.

**Carpet Padding-** Price per sqft (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>100 - 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>2.10</b>	\$ <b>2.30</b>	\$ <b>2.95</b>	_____
<b>Over 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>1.90</b>	\$ <b>2.10</b>	\$ <b>2.65</b>	_____

**Double Carpet Padding-** Price per sqft. (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>100 - 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>4.20</b>	\$ <b>4.60</b>	\$ <b>5.90</b>	_____
<b>Over 700 sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>3.80</b>	\$ <b>4.20</b>	\$ <b>5.30</b>	_____

**Vinyl Flooring Padding** - Price per sqft (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>Per sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>6.00</b>	\$ <b>6.60</b>	\$ <b>8.40</b>	_____

**Turf\***

• Pricing includes delivery, material handling, installation and removal.

**Riviera Turf, choose your color:**

- Black  Ivy Green

**Riviera Turf** - Price per sqft (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>Per sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>7.45</b>	\$ <b>8.20</b>	\$ <b>10.45</b>	_____

**Parkside Turf, choose your color:**

- Green

**Parkside Landscape Turf** - Price per sqft (100 sqft minimum)

				Online Price	Discount Price	Standard Price	Total
<b>Per sqft</b>	Booth Size: _____ x _____ = _____ sqft			\$ <b>15.00</b>	\$ <b>16.50</b>	\$ <b>21.00</b>	_____

**TOTAL COST**

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

# UNION JURISDICTIONS FOR NEW YORK

**THERE ARE FOUR MAJOR UNIONS THAT HAVE JURISDICTION OVER TRADE SHOWS. THE FOLLOWING SHOULD HELP GUIDE YOU IN CONFORMING TO UNION JURISDICTIONS AND ITS ADHERENCE TO THEM WHEN REQUIRED.**

## **TEAMSTER UNION:**

Teamsters handle freight at the exhibit hall. They unload trucks and vehicles. They also provide rigging of machinery, moving services and spot machinery in your booth. The normal rigging crew consists of three men. Customarily, this service must be ordered at exhibitor's expense.

## **CARPENTERS UNION:**

Carpenters handle the erection and dismantling of display and exhibit booths. This also includes all display work. Carpenters uncrate and re-crate machinery or equipment, install and remove all draping and floor covering.

## **EXPOSITION WORKERS:**

Exposition workers deliver freight to exhibitor's booth after it has been unloaded by teamsters. They also deliver furniture and floor covering. They may assist carpenters in the erection and dismantling of exhibits and displays. The first two men required for this work must be carpenters and a third man, if needed, an exposition worker.

## **ELECTRICAL UNION:**

Electricians handle all electrical work, which includes supply power lines to your booth, connecting equipment to outlets and installing signs or headers that are lighted, unless they are permanently a part of the exhibit backwall.

## **WHAT CAN EXHIBITORS DO WITHOUT UNION PERSONNEL?**

Contrary to popular belief, exhibitors are allowed to do some work within the privacy of their own booths. Exhibitors may install and dismantle their own exhibit and lay their own carpet in their own exhibit area as long as the booth size is 100 sqft (10'x10') or less and the following conditions are met: 1) The set-up can be reasonably accomplished in 1/2 hour or less; 2) No tools are used in the assembly or dismantle; 3) Individuals performing the work must be full time employees of the exhibiting company and carry identification to verify this fact. Exhibitors are allowed to unpack and repack their own products (if in cartons, not crates) and are allowed to do technical work on their machines, such as balancing, programming, cleaning of machines, etc. Exhibitors may "hand carry" for use nothing larger than a two wheel baggage cart (rubber or plastic wheels only) to move their items. Exhibitors may move a "pop-up" display (equal or less than 10' in length) capable of being carried by hand by one person. The individuals moving the items must be full time employees of the exhibiting company and must carry identification to verify this fact. We hope the above will help you. If you are in doubt, do not wait until you get to the show to ask questions. Call the Show Manager or Freeman before hand.

## **GENERAL INFORMATION:**

### **FLAMEPROOFING:**

Table coverings as well as all booth equipment must be a non-flammable material. All decorative materials must be fire-resistant and in accord with the standard established by the New York Fire Department. Affidavits attesting to flameproof compliance with New York City Fire Department Regulations must be submitted when requested.

### **INSURANCE:**

Freeman, and/or the Association (Exhibit Manager) and/or the Exhibit Convention Site will not be responsible in any way for the safety of any exhibit or materials against fire, water, theft, accident or any cause nor for the loss or damage to goods consigned to its care. However, every effort will be made to protect exhibitor's property. You are advised to consult your insurance broker for proper coverage on any of your display material from the time it leaves your Company's premises until it returns. In most cases a rider can be added to your present policy for a nominal cost.

# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

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### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



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NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
<b>Straight Time:</b> 8:00 AM to 4:30 PM Monday through Friday.....	\$231.25	\$323.75
<b>Overtime:</b> 4:30 PM to 8:00 AM Monday through Friday , All day Saturday.....	\$291.00	\$407.50
<b>Double Time:</b> Sunday and Holidays .....	\$353.50	\$495.00

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

### INSTALLATION LABOR

**Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Installation = \$ _____						

### DISMANTLE LABOR

**Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%) = \$ _____						
Total Dismantle = \$ _____						

installation & dismantle labor

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**FREEMAN SUPERVISED LABOR**

**IN ORDER TO BETTER SERVE YOU - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.**

**INBOUND SHIPPING & SET-UP INFORMATION**

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_

Total No. of Pieces: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement: Drawing Attached \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_

Special Tools/Hardware Required: \_\_\_\_\_

**OUTBOUND SHIPPING INFORMATION**

SHIP TO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Select a Carrier:**

**Freeman Exhibit Transportation:**  
 No need to schedule your outbound shipment.  
 Charges will appear on your Freeman invoice.  
 Freeman will make arrangements for all  
 Freeman Exhibit Transportation shipments.

**Other Carrier:**  
 Carrier Name: \_\_\_\_\_  
 Carrier Phone: \_\_\_\_\_  
 Arrangements for pick-up by other carriers is the responsibility of the  
 exhibitor.

**Select Level of Service:**

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 PM second business day
- Deferred: Delivery within 3-5 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated or truckload

**Freight Charges:**

Same as ship to

Bill To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Select Shipment Options (if applicable)**

- Have loading dock
- Inside delivery
- Pad wrap required
- Do not stack
- Lift gate required
- Air ride required
- Residential

**In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.

installation & dismantle labor



(888) 508-5054  
 Fax: (469) 621-5618

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

**FORKLIFT & RIGGING LABOR**

**Straight Time:** 8:00 AM to 4:30 PM Monday through Friday  
**Overtime:** 4:30 PM to 8:00 AM Monday through Friday, all day Saturday and Sunday  
**Double Time:** Recognized holidays

- Show site prices will apply to all labor orders placed at show site
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part #	Description	Advance Price	Show Site Price
<b>FORKLIFT LABOR</b>			
3040500	Forklift/Crew - up to 5,000 lbs - ST.....	\$557.50	\$780.50
3040501	Forklift/Crew - up to 5,000 lbs - OT.....	\$713.00	\$998.25
3040502	Forklift/Crew - up to 5,000 lbs - DT.....	\$868.25	\$1215.75

**EQUIPMENT**

3090600	Forklift Cage.....	\$ 94.50
3090700	Forklift Boom.....	\$ 94.50
3090800	Pallet Jack.....	\$ 94.50

**INSTALLATION**

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

**Total Installation \$ \_\_\_\_\_**

**DISMANTLE**

Describe work to be done:

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

**Total Dismantle \$ \_\_\_\_\_**

Describe work to be done: \_\_\_\_\_

\_\_\_\_\_

forklift & rigging labor

NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

---

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

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E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## HANGING SIGN LABOR

### INSTRUCTIONS

- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed [Hanging Sign Labels](#). This container MUST arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman.
- Set up instructions must be provided for signs needing assembly.
- All hanging hardware must be shouldered, forged, stamped, and rated for overhead lifting. This hardware must be sourced domestically. Freeman will inspect and replace all non-compliant hardware. All additional hardware will be charged accordingly.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance on the enclosed Electrical Order Form.
- If any hang point supports over 200 lbs., notify Freeman immediately for special authorization.

### SUPERVISION

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/disassembly:

- Freeman  
 Exhibitor Personnel  
 Display House

If Freeman will not be supervising, please provide the contact information for the onsite supervisor:

Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

### PLEASE NOTE:

- Freeman will begin to assemble and hang the signs as soon as the hall is accessible as long as the order and the sign are received by the appropriate deadline dates.

### EQUIPMENT AND LABOR RATES TO HANG SIGNS

#### Equipment With Crew

- Show Site Prices will apply to all hanging sign orders placed at show site.**
- Rates are per lift and crew per hour.
- Boom with crew consists of boom, operator and rigger.
- Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.
- Assembly and Ground Labor is an additional charge.
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments.
- Freeman components (cable, clamps, etc.) will be used to install all hanging signs and charged accordingly.
- Straight time cannot be guaranteed.

#### Straight Time:

8:00 AM to 4:30 PM, Monday through Friday

#### Overtime

4:30 PM to 8:00 AM Monday through Friday, and all day Saturday

#### Double Time

All day Sunday and recognized holidays

	<u>Straight Time</u>	<u>Overtime</u>	<u>Double Time</u>
<b>Boom Lift With Crew</b>			
Advance Price	\$777.50	\$939.00	\$1105.25
Show Site Price	\$1088.50	\$1314.75	\$1547.50
<b>Additional Crew/Assembly Labor (Per person / Per hour)</b>			
Advance Price	\$231.25	\$291.00	\$353.50
Show Site Price	\$323.75	\$407.50	\$495.00

#### Installation Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

#### Dismantle Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

### STRUCTURAL INTEGRITY STATEMENT MUST ACCOMPANY ORDER

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



NAME OF SHOW: **VEITHsymposium| AIMsymposium / November 14 - 19, 2022**

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CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

## HANGING SIGN LABOR

### SIGN DESCRIPTION, SIZE & WEIGHT

For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type:  Cloth Banner  Metal  Wood  Other \_\_\_\_\_

Shape:  Square  Triangle  Rectangle  Circle  Other \_\_\_\_\_

Size: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

Weight of Sign: \_\_\_\_\_ **(required)**

Does Your Sign Require Electricity?  Yes  No

Does Your Sign Require Assembly?  Yes  No

Does Your Sign Rotate?  Yes  No

Provider of Rotator?  Freeman  Exhibitor

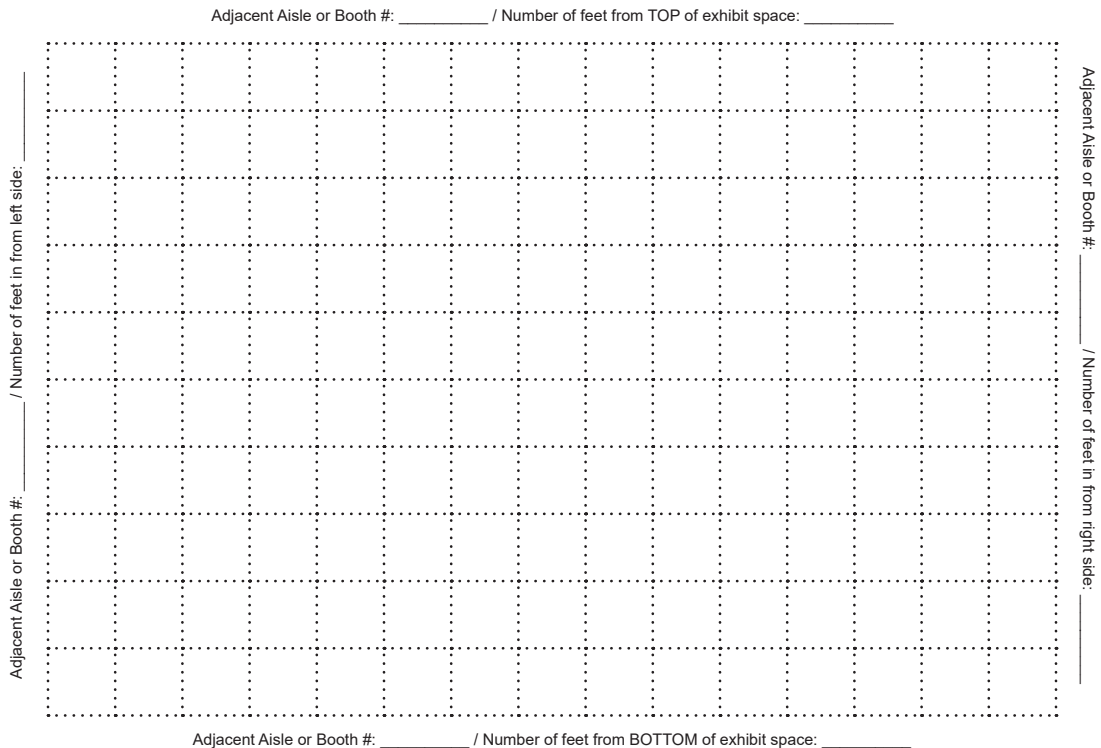
### PLACEMENT DIAGRAM

- Use diagram below to represent your booth space.
- Please provide surrounding aisle and/or booth numbers, particularly for island booths. Please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.
- Please indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.

**Center sign over booth.**  
 Number of feet from floor to top of sign: \_\_\_\_\_ or check here if sign is to be hung at maximum height allowed

**Place sign based on information provided in the diagram below.**  
 Number of feet from floor to top of sign: \_\_\_\_\_ or check here if sign is to be hung at maximum height allowed

- A measurement scale can be applied as necessary to reflect your booth size. Please indicate below the scale used.
  - 10' x 10' use 1 square = 1/4 ft
  - 20' x 20' use 1 square = 1/2 ft
  - 30' x 30' use 1 square = 3/4 ft
  - 40' x 40' use 1 square = 1 ft
  - Customize your grid: \_\_\_\_\_ ft x \_\_\_\_\_ ft use 1 square = \_\_\_\_\_ ft



hanging sign labor



(888) 508-5054

Fax: (469) 621-5618

PLEASE INCLUDE THIS FORM WITH YOUR HANGING SIGN ORDER FORM

STRUCTURAL INTEGRITY STATEMENT  
THIS FORM MUST BE RETURNED  
FOR ALL SUSPENDED STRUCTURES

\_\_\_\_\_, the contracted exhibitor at the **VEITHsymposium | AIMsymposium / November 14 - 19, 2022** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, NEW YORK HILTON MIDTOWN, FREEMAN,** and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Display House/Builder (if applicable): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

FREEMAN structural integrity statement



**Events Department**

**Tradeshow Order Management With Integrated Online Ordering**

Ordering Hotel Services for your booth is now automated

To order any of the following services

- Internet/Phones
- Cleaning Services
- Audio-Visual Equipment
- Electric Hook Ups

Please go to <https://newyorkhilton.boomerecommerce.com>

If we have received an exhibitor list for your show, we will pre-load your information and you will receive a login via email